



NEIGHBORHOOD ADVISORY BOARD

SUMMARY MINUTES

Thursday, September 19, 2013 @ 6:30 PM

City Hall Conference Room 337
200 WEST FIFTH STREET

BOARD MEMBERS PRESENT:

Members present are denoted by an "*" and members absent are denoted by an "x".

NAME	DISTRICT
Carolyn Glast *	1
Betty Hines *	2
Ann Maxwell, Chair *	3
Lisa Wilbourne *	4
Sharon Stang *	5

NAME	DISTRICT
Kim Carney, Vice Chair x	1
David Douglas x	2
Laura McKenna *	3
Caroline Doherty *	4
Brenda Diggs *	5

ALTERNATE MEMBERS & LIAISONS:

NAME	DISTRICT
Margaret Hrushesky	1
Harry Stubbs	4
Blythe Tennent	4

NAME	DISTRICT
Rick Smiley	4
Peg Gemperline	4

CITY STAFF PRESENT:

Tom Weitnauer, Chief Planner (CDD), Seth Laughlin, Planner II (CDD), Gwen Turnage, Administrative Assistant (CDD) and Lieutenant Ed Carson (PD)

I. **ROLL CALL** - A quorum was established

II. **APPROVAL OF MINUTES** – August 15, 2013

Motioned by: Lisa Wilbourne **Second by:** Sharon Stang

Changes to the minutes are noted on page #2 section 4 to include Sharon Stang on the "creative committee", and section 5 noting Harry Stubbs, Forrest Hills community.

All in favor

III. **NEW BUSINESS**

1. Welcome – Ann Maxwell, NAB Chair

Chairperson Maxwell introduced Dennis and Keli Hurley to the board from the Windsor subdivision.

Seth Laughlin introduced Tom Weitnauer, Chief Planner to the board.

IV. OLD BUSINESS

MOTION TO MOVE THE ELECTION OF OFFICERS TO ITEM #5

Motioned by: Sharon Stang **Second by:** Carolyn Glast
All in favor

2. Discussion of 2013/2014 NAB work plan

- Reviewed items for the 2013/2014 NAB work plan and created sub-committees to assist the board with various tasks throughout the year
- The format for the work plan from prior years will remain the same
- A working document was distributed and reviewed to allow board member's input.
- A question was asked if the board could review the bylaws and make an attendance requirement for liaisons. A suggestion was made to table this request and observe the efforts of the subcommittees before taking any action.
- Subcommittees were created, and noted below

MEMBERSHIP / OUTREACH

1. Margaret Hrushesky
2. Betty Hines
3. Ann Maxwell
4. Misun Hur
5. Laura McKenna
6. Carolyn Glast

PUBLICITY

1. Caroline Doherty
2. Sharon Stang
3. Lisa Ellison

SYMPOSIUM

1. Betty Hines
2. Brenda Diggs
3. Caroline Doherty

- Seth went over staff responsibility which included developing a system which active neighborhood associations are notified of new residents moving into the neighborhood.

MOTION TO ADOPT THE WORKPLAN FOR 2013-2014 WITH CHANGES

Motioned by: Lisa Wilbourne **Second by:** Brenda Diggs
Unanimously approved

3. Discussion of NAB Ordinance amendment

- Seth reviewed the outcome of the ordinance and explained that any suggested changes should be submitted to city staff prior to January 2014.

4. Staff update on neighborhood street signs
 - NAB may want to include/add to their mission to place signs in every subdivision in the city.
 - Examples of these signs were distributed for board members to review.
 - Neighborhood Improvement Grants (NIG) can cover the expense for these signs.
 - The board needs to submit their request to city staff for the NIG for the upcoming 2014/2015 and 2015/2016 budget years.
 - The deadline for submitting an application for the spring awards is October 30th.

5. Election of Officers

A MOTION TO NOMINATE BRENDA DIGGS FOR NAB CHAIR

Motioned by: Lisa Wilbourne **Second by:** Caroline Doherty

- Brenda Diggs accepted the nomination.
- The nomination was unanimous.
- There were no other nominations.

A MOTION TO CLOSE THE NOMINATION FOR NAB CHAIR

Motioned by: Sharon Stang **Second by:** Caroline Doherty
All in favor

A MOTION TO NOMINATE SHARON STANG FOR NAB VICE CHAIR

Motioned by: Brenda Diggs **Second by:** Caroline Doherty

- Sharon Stang accepted the nomination.
- The nomination was unanimous.
- There were no other nominations.

A MOTION TO CLOSE THE NOMINATION FOR NAB VICE CHAIR

Motioned by: Caroline Doherty **Second by:** Lisa Wilbourne
All in favor

6. Public Comment Period

- Caroline Doherty apologized for being late to meeting tonight.
- Ann Maxwell passed out information on the Greenville Guardian and www.commongroundgreenville.org with reference to voting.
- September 28th @10:00am everyone is invited to attend an event at Elmhurst Woods, a classroom in the woods, hosted by Caroline Doherty's Girl's Scout troop.

V. ADJOURN

MOTION TO ADJOURN

Motioned by: Caroline Doherty Second by: Laura McKenna

Having no further business, the meeting adjourned at 8:00PM.

Respectfully submitted,

Seth Laughlin, Planner II