

City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, March 12, 2014 @ 5:30 PM
City Hall - City Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Darin White, Chair | <input type="checkbox"/> Debra Jo Garfi, Chair-Elect |
| <input checked="" type="checkbox"/> Audrey G. Nealy | <input checked="" type="checkbox"/> Deb Jordan |
| <input checked="" type="checkbox"/> Tyler Clark | <input checked="" type="checkbox"/> Kandie Smith, City Council Liaison |
| <input checked="" type="checkbox"/> Robert Jones | <input checked="" type="checkbox"/> Garrett Taylor |
| <input checked="" type="checkbox"/> Donald Williams | <input type="checkbox"/> Thor Gylfason |

STAFF

- | | | |
|--|--|--|
| <input type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Randy Warren |
| <input checked="" type="checkbox"/> Christopher Horrigan | <input checked="" type="checkbox"/> Laura J. Davenport | <input checked="" type="checkbox"/> Shana Kriewall |
| <input checked="" type="checkbox"/> Todd Riddick | | |

OTHER

- | | |
|---|---|
| <input checked="" type="checkbox"/> Council Member Marion Blackburn | <input checked="" type="checkbox"/> James Adams, Parks Intern |
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MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed:

Agenda items are in bold print and the highlights of the discussion and actions are below the agenda item.

I. CALL TO ORDER

II. INTRODUCTIONS

III. APPROVAL OF AGENDA

A motion was made to approve the March 12, 2014 agenda as presented.

Motion: Don Williams

Second: Audrey Nealy

Motion carried.

IV. APPROVAL OF MINUTES

Motion made to approve the January 8, 2014 minutes as presented.

Motion: Audrey Nealy

Second: Garrett Taylor

Motion carried.

V. PUBLIC COMMENT PERIOD

Chairman White shared that the Neighborhood Advisory Board is having a Neighborhood Symposium on 5/3 at City Hall. All are invited to attend.

VI. DIRECTOR'S MONTHLY REPORT (presented by Mark Gillespie, Mr. Fenton was out of town)

- A. Parks Planner will provide an update tonight on the Tar River Legacy Plan. Mr. Fenton commends him, Rhodeside & Harwell and its sub-consultants on the project's progress to date. Commissioners Garfi and Taylor met with the consultant and shared their thoughts regarding the future of the river. In addition, representatives from the Chamber of Commerce, Uptown Greenville, Friends of the Greenville Greenways, the Environmental Advisory

Commission, the Redevelopment Commission, Greenville Utilities Commission, ECU and the Pamlico-Tar River Foundation also took part. Others can express their thoughts thru the project website at tarriverlegacyplan.com, or at one of three public meetings. The first meeting will be this Saturday on 3/15 from 10:00am – 1:00pm at ECU's Willis Building.

- B. City Council Planning Retreat – A draft of the City Council goals have been received. This year, some of these goals will not necessarily be tied to a Fiscal Year, but stretch over several years. During the retreat, Public Works Director Kevin Mulligan briefed City Council on the proposed 10 Year Facilities Plan that has been discussed with the Commission. This plan will address the Department's infrastructure replacement needs at existing facilities. This program will help take care of the normal and anticipated deterioration of HVAC systems, asphalt parking lots, roofs and so on. In order to achieve this, 390 individual infrastructure items in parks were identified and evaluated.
- C. Currently working on the FY15 and FY16 budget and we will endure some cuts. Staff will do their best to minimize the negative impacts of those cuts, though there certainly could be some reduction in services. Despite this, we hope it's possible to initiate some of the 10 Year Facilities Plan or at least get it off the ground. Over time, this will have a positive impact on the condition of our building and facilities plus reduce our level of emergency repairs.
- D. The Commission received a copy of the new Spring & Summer Program Brochure and special thanks to Recreation Superintendent Shana Kriewall and the staff of the Recreation Division, River Park North, the Aquatics and Fitness Center, and the Bradford Creek Public Golf Course for planning and organizing all of the services it highlights. Also, thanks to Jewel Jones in the Public Information Office for her efforts in assembling the brochure. The brochure is also available on the City's website. Hard copies are available at City Hall, Jaycee Park, other staffed facilities such as the Aquatics and Fitness Center, Bradford Creek Public Golf Course, Boyd Lee Park, the Sports Connection, City libraries, and at various businesses and agencies across the community.
- E. Phase III of the South Tar Greenway is moving forward thanks to federal and state monies in combination with some local dollars. This will extend the greenway westward from the Town Common, all the way to the VA Clinic on Moye Blvd. The greenway will be easily accessible to the Vidant Medical Center, and provide a convenient connection between ECU's east and west campuses.
- F. Recently, the City received word it has been selected to host the 9-10 year old Division of the Tournament of State Champions, which has been hosted in West Virginia since 2005. In summary, Greenville will be hosting a district 9-10 tournament in early July, the state 11-12 tournament a week later, the Tournament of State Champions for 9-10 year olds 7/25-30, and the Tournament of State Champions for 10-11 year olds 8/1-6.
- G. On the agenda tonight is an item entitled Request for Consideration of Tobacco Free Parks. Please consider the correspondence and accompanying resolution, and Commission Members can decide whether to support this initiative at the April meeting.

VII. STAFF REPORT

- A. Shana Kriewall, Recreation Superintendent
 - 1. Recreation Update
 - a. Enjoyed the Black History Quiz Bowl, KISS FM was at Eppes this weekend with Trevor Jackson, winter programs are ending and transitioning into spring/summer programs, Jackie Robinson Baseball League tournament this weekend, GLL

- Opening Ceremonies scheduled for 4/11, spring tennis programs begin next week, Greenie League registration is open, Future Stars will begin league play on 3/15.
- b. Meghan Moloney, a Greenville Aquatics and Fitness Center Lifeguard received the Distinguished Young Woman of Greenville Award.
 - c. Exceptional Community Baseball League opens 4/5 at the Sara Vaughn Field of Dreams.
2. Randy Warren, Recreation Supervisor, Drew Steele Center
Mr. Warren provided a PowerPoint Presentation on the programs at the Drew Steele Center.
- B. Mark Gillespie, Parks Superintendent
1. Golf/Parks Update
 - a. Thanked Steve Warner and his team for their hard and repetitive snow clean up required due to the inclement weather.
 - b. Mike Cato is at First Tee Training in Raleigh. The project is in the beginning stages. It will be a long process to have a chapter in Greenville.
 - c. Carpet at South Greenville is worn out and hazardous and needs to be replaced at a cost of \$28,000. The Assistant City Manager has been able to identify the funds to replace the carpet. Staff are currently waiting on one more bid. Replacement should be able to start in a month.
 - d. Port-a-jons are back at park locations. Commissioner Jordan requested staff to look into placing hand sanitizer stations at all Port-a-jons.
 - e. Renovations at Bradford Creek Public Golf Course from water damage have been completed.
 2. Tar River Legacy Plan Update, Lamarco Morrison
Mr. Morrison provided an update on the Tar River Legacy Plan. Phase II – Due Diligence Phase has been completed, which means the project is 20% complete. They have looked at wetlands, GUC facilities, easements, stormwater lines and sewer easements, existing conditions and inventory. First Open House is on 3/15 at the ECU Willis Building from 10:00AM – 1:00PM. Phase III – Preliminary Alternatives Phase – this phase will prepare concepts and develop preferred alternatives. A second Public Input Session is scheduled on 4/26 at the City Hall Gallery from 10:00AM - 1:00PM.
 3. River Park North Briefing, Christopher Horrigan, Parks Coordinator
Mr. Horrigan provided a briefing of the programs and revenue for River Park North.

VIII. NEW BUSINESS

- A. PRORAGIS Briefing, James Adams, Parks Intern
Mr. Adams provided a PowerPoint presentation on PRORAGIS, NRPA's Park and Recreation Operating Ratio and Geographic Information System.

Commissioner Jones left the meeting at 6:50PM.

- B. Request for Consideration: Tobacco Free Parks
Chairmen White asked the Commission to review the letter in the agenda packet and be prepared to discuss at the April meeting.

IX. COMMENTS FROM COMMISSIONERS

- A. Donald Williams – Agrees with Deb Jordan to encourage girls to participate in Athletics and commended staff for fixing trip hazards at the Town Common.
- B. Audrey Nealy – Thanks to Maintenance staff for snow and ice removal
- C. Deb Jordan – No comments.

- D. Garrett Taylor – Excited about the no smoking in parks resolution, met others in Garner who were very appreciative of the NCRPA conference in Greenville.
- E. Tyler Clark – Thanked staff for reporting tonight.
- F. Councilmember Kandie Smith – No comment.
- G. Darin White – Encouraged public to get a copy of *Glimpse* magazine.

X. MOTION TO ADJOURN

Motion: Audrey Nealy
Second: Don Williams
Motion carried.

The meeting was adjourned at 7:08PM.

Respectfully submitted,



Laura J. Davenport, Administrative Asst.
Recreation and Parks Department