

City of Greenville  
**Recreation and Parks Commission**  
Meeting Minutes  
Wednesday, October 9, 2013 @ 5:30 PM  
City Hall - City Council Chambers  
200 West 5<sup>th</sup> Street

**BOARD MEMBERS PRESENT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Darin White, Chair | <input checked="" type="checkbox"/> Debra Jo Garfi, Chair-Elect        |
| <input type="checkbox"/> Audrey G. Nealy               | <input type="checkbox"/> Deb Jordan                                    |
| <input checked="" type="checkbox"/> Tyler Clark        | <input checked="" type="checkbox"/> Kandie Smith, City Council Liaison |
| <input type="checkbox"/> Robert Jones                  | <input checked="" type="checkbox"/> Garrett Taylor                     |
| <input checked="" type="checkbox"/> Donald Williams    |  |

**STAFF**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Gary Fenton                 | <input checked="" type="checkbox"/> Mark Gillespie     | <input checked="" type="checkbox"/> Dennis Vestal      |
| <input type="checkbox"/> Christopher Horrigan        | <input checked="" type="checkbox"/> Laura J. Davenport | <input checked="" type="checkbox"/> Chris Padgett, ACM |
| <input checked="" type="checkbox"/> Lamarco Morrison | <input checked="" type="checkbox"/> Shana Kriewall     |  |

**OTHER**

- Council Member Marion Blackburn

**MEETING AGENDA, DISCUSSION AND ACTIONS:**

The meeting opened at 5:30 PM and the following items were addressed:

*Agenda items are in bold print and the highlights of the discussion and actions are below the agenda item.*

**I. CALL TO ORDER**

**II. INTRODUCTIONS**

Introduced new Commissioner Tyler Clark.

**III. APPROVAL OF AGENDA**

A motion was made to approve the October 09, 2013 agenda as presented.

Motion: Deb Garfi  
Second: Garrett Taylor  
Motion carried.

**IV. APPROVAL OF MINUTES**

Motion made to approve the September 11, 2013 minutes as presented.

Motion: Garrett Taylor  
Second: Don Williams  
Motion carried.

Motion made to approve the July 17, 2013 Special Meeting minutes as presented.

Motion: Don Williams  
Second: Deb Garfi  
Motion carried.

**V. PUBLIC COMMENT PERIOD**

None

**VI. DIRECTOR'S MONTHLY REPORT (given by Mark Gillespie)**

- A. Commissioner Terry Boardman resigned last month; hopes to have Councilmember Joyner appoint someone to fill that vacancy within the next month.

- B. Parks Planner Lamarco Morrison will present the Tar River Utilization Study later tonight.

## VII. STAFF REPORT

### A. Shana Kriewall, Recreation Superintendent

#### 1. Recreation Update

- a. Couch to 5k with 133 participants and the BOLT Youth Running program will conclude with a 5k in December, Future Stars Soccer will start adding games during midweek, 2 FT positions open and job postings will close on 10/13. ECU has been renting our tennis courts due to their courts malfunctioning, 6<sup>th</sup> Annual Splash and Dash had 135 youth participants, and Annual Greenville Gives at Five Points Plaza will take place on 12/6.  
Councilmember Kandie Smith arrived at 5:41PM.
- b. Sunday In the Park – Ron Harris, Recreation Supervisor  
Mr. Harris shared his music background. He has been contacting bands and shared a short list of possible Sunday in the Park performers in 2014: TrainWreck, Tar River Community Band, Castaways, Carolina Still, David Dixon Trio, Pitt Community College Symphony Orchestra, Panyelo, the Monitors, Johnny Waters and Co., Jupiter Jones, Nu-Blue, Rhythm Express Band, Charlie Band, Parmalee, or a Latino influenced band.

### B. Mark Gillespie, Parks Superintendent

#### 1. Parks/Golf Course Update

- a. River Park North – Partial Park Closure 11/11-22/13 due to installation of new electrical transmission towers by Duke Progress Energy. A tower for osprey nesting will also be installed.
  - b. On Monday two items were approved by City Council: the First Tee agreement and the Facility Rating Index. It is hoped that First Tee will become the first chapter in Eastern NC and will build the youth program at Bradford Creek Public Golf Course though that will take a few years. The Facility Rating Index will be one of several tools used to prioritize capital projects.
  - c. Now into budget season, capital budget items are due in a few weeks; part of the submission is the 10 year facility building plan, which is similar to the Vehicle Replacement Program at Public Works.
2. John Lee, Business/Marketing Manager, Bradford Creek Public Golf Course  
Mr. Lee shared his background and experience with the Commission. Commission welcomed him in his new position.

## VIII. NEW BUSINESS

### A. Tar River Utilization Study, Lamarco Morrison

Mr. Morrison shared a breakdown of the budget (associated expenses – 5% (\$10,000), project contingency – 3% (\$6,000), and consultant fees (up to \$184,000).

PowerPoint Presentation shared:

- Project goals, core areas of focus (community involvement and public input, environmental and natural resources, long term planning and project implementation, and marketing and identity),
- Project scope (site analysis/inventory and land use plan, economic impact analysis, cost estimate and phasing plan),
- Planning and pre-design schedule (contract negotiations 11/4, City Council consideration on 12/9/13 and Kickoff Meeting and Public Input after 12/9/13),
- Three unique and qualified firms were interviewed (LandDesign, DesignJones, LLC, and Rhodeside & Harwell).

**IX. UNFINISHED BUSINESS**

None

**X. OTHER BUSINESS**

None

**XI. COMMENTS FROM COMMISSIONERS**

- A. Donald Williams – Thinks we need to set a standard for conditions at South Greenville, and experiment with the gym fan and door openings/closings to achieve the best air flow.
- B. Debra Jo Garfi – Apologized for missing the last meeting, thanked the board for sending her to the meeting in Greensboro, would like to get more involved in concerns and support and discussed teenage involvement.
- C. Garrett Taylor – Welcomed Commissioner Clark, excited about John Lee at Bradford Creek, great job to Lamarco, and looking forward to Sunday in the Park schedule.
- D. Darin White – Encouraged by the direction we are moving.
- E. Tyler Clark – Enjoyed the report, looking forward to being a part of the Commission.

**XII. MOTION TO ADJOURN**

Motion: Don Williams  
Second: Debra Jo Garfi  
Motion carried.

The meeting was adjourned at 6:38PM.

Respectfully submitted,



Laura J. Davenport, Administrative Asst.