



City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, June 13, 2012 @ 5:30 PM
City Hall - City Council Chambers
200 West 5th Street

BOARD MEMBERS PRESENT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> H. Robert Jones, Jr., Chair | <input checked="" type="checkbox"/> Darin White, Chair-Elect |
| <input checked="" type="checkbox"/> Brian Jacobs | <input checked="" type="checkbox"/> Matt Smith |
| <input checked="" type="checkbox"/> Terry Boardman | <input checked="" type="checkbox"/> Audrey G. Nealy |
| <input type="checkbox"/> Debra Jo Garfi | <input checked="" type="checkbox"/> Kandie Smith, City Council Liaison |
| <input checked="" type="checkbox"/> Donald Williams | <input checked="" type="checkbox"/> Freddie Outterbridge |

STAFF

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Shana Kriewall |
| <input type="checkbox"/> Christopher Horrigan | <input checked="" type="checkbox"/> Laura J. Davenport | <input type="checkbox"/> Todd Riddick |
| <input checked="" type="checkbox"/> Marion Blackburn | <input checked="" type="checkbox"/> Lamarco Morrison | <input checked="" type="checkbox"/> Dennis Vestal |

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed:

Agenda items are in bold print and the highlights of the discussion and actions below the agenda item.

I. CALL TO ORDER

II. INTRODUCTIONS

Mr. Fenton made comments regarding "approval of agenda" as an agenda item and in future meetings it will be included as such. Motion made to move "Report on Community Gardening at Dream Park, Dr. Beth Wall-Bassett, Assistant Professor, Nutrition and Dietetics, ECU" to the beginning of the agenda.

Motion: Don Williams

Second: Matt Smith

Motion carried.

New Commissioners Terry Boardman and Audrey Nealy were welcomed to the Recreation and Parks Commission. Audience members included Past Commissioner Sandy Steele, Chip Pennington, and Dr. Beth-Wall Bassett.

III. REPORT ON COMMUNITY GARDENING AT DREAM PARK, Dr. Beth Wall-Bassett, Assistant Professor, Nutrition and Dietetics, ECU

Dr. Wall-Bassett provided the history and an update of the Community Gardening initiative and also shared a PowerPoint presentation of gardening at the Community Garden at Dream Park.

IV. APPROVAL OF MINUTES

Motion to approve the May 9, 2012 minutes:

Motion: Freddie Outterbridge

Second: Darin White

Motion carried.

V. PUBLIC COMMENT PERIOD

- A. Mr. Charles "Chip" Pennington of Cypress Glen Retirement Community shared his appreciation for Mr. Fenton and the Walter Stasavich Nature Center at River Park North. Also, appreciative of City Council's support of the Bradford Creek Public Golf Course. Would like to see more seniors utilize the golf course.

VI. RECOGNITION OF OUTGOING COMMISSIONER, SANDY STEELE

Past Commissioner Sandy Steele was recognized for her dedication and service to the Recreation and Parks Commission.

VII. DIRECTOR'S MONTHLY REPORT

- A. August 1 at 9:00 AM is the Drew Steele Center Ribbon Cutting; Coach Skip Holtz will be in attendance. Phase I will be completed, not sure when Phase II will begin. Commissioners were encouraged to attend Ribbon Cutting.
- B. Will soon set a June date for the Dream Park groundbreaking ceremony.
- C. For the second year in a row, the Power of His Presence Ministries will be donating funds for swimming instruction to underserved children in the community. A check presentation is scheduled for Saturday, June 16 at 10:00 AM at the Community Pool.
- D. Monday night City Council approved a contract with David Vaughn Construction for improvements to the Sarah Vaughn Field of Dreams. This will be \$160,000 worth of improvements to the Field of Dreams. Monetary support has been provided by the Cal Ripken Foundation and the community.
- E. Budget will be presented for approval tomorrow night at City Council. There are budget reductions in this coming budget year that will impact our services.
- F. A RFQ has been sent to twelve golf consultants for a management and operations analysis of the golf course. Statements of Qualifications are due to the City Manager's Office 7/9.
- G. It appears the department will meet or exceed its revenue targets for this fiscal year. It looks good at Bradford Creek also. June has been a good month for the golf course. Considering a cross country run on the golf course to raise money for the course, as well as a tournament.

VIII. STAFF REPORT

- A. Shana Kriewall, Recreation Superintendent
 - 1. Recreation Update
 - a. Babe Ruth Baseball is receiving a \$40,000 grant from the Perkins Trust Fund to provide a scoreboard for Guy Smith Stadium.
 - b. 108 adult softball games have been rained out this season and staff is working to schedule make up games.
 - c. The Community Pool has opened and some camps began this week. Other camps will begin next week.
 - d. Junior Counselor Program has started with 32 counselors-in-training. They are then allowed to volunteer for summer camps to help develop leadership skills.
 - e. Inclusion counselors, provided by Easter Seals, will be involved in camps to provide adaptable services to children with special needs.
 - f. July 1st is the Annual Gatorade Free Flow Tour at the Extreme Park.
 - g. Hershey Track and Field Regional Track Meet on 6/19 at 3 PM at JH Rose High School.

- h. Appreciative of staff involved in Business Application Needs Assessment meetings and their time given to these meetings.
- i. 8k Road Race is moving back to August and will be on 8/25/12. Starts at the ECU Recreation Center.
- j. Provided list of youth summer programs.
- k. Shared photos of recreation events: 5k Rec Run, STAR Beach Trip, and GOLDA Board members painting the kiosk at the Dog Park.
- l. Provided proposed GAFC resident and non-resident fees. Director Fenton noted that staff will be developing a philosophy regarding various types of departmental services, and a policy as to whether each type should be free, recover a specific percentage of their costs through fees, or recover all of their costs through fees. Staff would bring that to Commission as a proposal and then to City Council for adoption. Commissioner Boardman would like fees to be expressed as “regular fee” and a “discounted city resident fee.” Commissioner Smith suggested looking into a Fee Waiver for residents at River Park North. Commissioner Boardman would like to see a time frame on an update of the Manual of Fees to be given to the Commission for review and approval, then send to City Council for approval. Approximately 50% of GAFC members are non-residents. Miss Kriewall provided GAFC membership numbers. Commissioner Boardman would like to see all rates for those with a membership at GAFC. Commissioner Jacobs would like to see all fees pertaining to the GAFC and requested they be emailed to all Commission members. Councilmember Kandie Smith will email questions to Miss Kriewall.

B. Mark Gillespie, Parks Superintendent

1. Parks/Golf Course Update

- a. Contracted ADA Assessment – assessing buildings only for ADA accessibility. Expect a report in late August (Executive Summary).
- b. Countryside Estates Land Acquisition – tentatively agreed to 5 acres adjacent to Countryside Estates. After acquisition a master plan will be developed. The actual development of the park has not been updated.
- c. Golf Course Revenues – Last month was \$102,020. Second highest May revenue since 2003. Revenue picture is looking up.
- d. Reservations – summary of events in parks for one year included 55 events at the Town Common, 927 shelter rentals, and 125 rentals at the Barnes-Ebron-Taft Community Center at Greenfield Terrace.
- e. Reviewed Maintenance budget reductions which includes part-time salary reductions. Areas affected by reduction include equipment operator hours, athletic field mowing, event support, custodial maintenance, and contracted mowing.
- f. GAFC Locker Room Painting – provided before and after pictures. The paint used is a water based epoxy.
- g. South Tar Greenway repairs – Section of greenway was damaged during Hurricane Irene. Public Works is spearheading these repairs. Considering concrete for the section that was damaged, preliminary estimates show there should be enough money.
- h. Guaranteed Energy Performance Savings Contract – presented to City Council on Monday night. Utility Savings to the City is 39% annually.

- i. Neos Unit at Greenfield Terrace was vandalized; Parks staff was able to provide repairs.
- 2. Capital Projects Update, Lamarco Morrison, Parks Planner
 - a. Dream Park – Schedule provided for the Dream Park in agenda packet. Currently in the Design Development Phase. A playground and shelter has been chosen and will be ready by 9/1. Reviewed and explained schedule. Mr. Boardman suggested that paperwork issues can be addressed now.
 - b. Drew Steele Center – Ribbon Cutting Ceremony is 8/1 at 9 AM. Shared pictures of progress.
 - c. Guy Smith Stadium – Structural repair bids are out for 30 days. Accepting bids on 7/10/2012. Pre-bid meeting is on 7/26/2012. Start date delayed till 8/20/2012 due to baseball tournaments. There is a three month repair time period.
 - d. Eppes Recreation Center – Will have a new gym floor and wall painting by early spring. Still dealing with the plumbing issue and moisture below the concrete gym floor (below tiles). Hoping new HVAC will help with the moisture.
 - e. Evans Park Drainage Improvements – Project was 90% complete until the flash floods in May. Contractor cannot be held responsible; an “act of God.” Mr. Boardman would like to see the Stormwater Fund pay the restoration of this project, not contingency funds. Public Works will be contacted.

IX. NEW BUSINESS

A. Land Banking Offer, Gary Fenton

City's Capital Reserve Fund has a Land Banking line item which contains funds to purchase land. Parking is limited at the Bradford Creek Soccer Complex and department is hoping to acquire land adjacent to the property for additional parking. Land is owned by the Briley's. They have allowed us to lease the land for \$1,500/year for parking. An appraisal has been completed and anticipate making a purchase offer. A motion was made to recommend that City Council approve the use of Capital Reserve Land Banking funds to allow the purchase of 10.8 acres adjacent to the Bradford Creek Soccer Complex for less than the appraised amount.

Motion: Terry Boardman

Second: Darin White

Motion carried.

B. Appointments to Golf Course Advisory Committee, Mark Gillespie

A motion was made to appoint Nancy Dunker, Gordon Fulp, and Bill Grobe to the Bradford Creek Golf Course Advisory Committee.

Motion: Freddie Outterbridge

Second: Donald Williams

Motion carried.

X. UNFINISHED BUSINESS

None

XI. OTHER BUSINESS

None

XII. COMMENTS FROM COMMISSIONERS

- A. Darin White – Welcomed new Commissioners, thanked Sandy for her service and for “taking him under her wing.”
- B. Freddie Outterbridge – Thanked Mr. Pennington for coming to meeting.
- C. Donald Williams – Noted that the closest neighborhood to GAFC is Greenfield Terrace and wondered if the Great Bus stops at that neighborhood, as it stops at GAFC 3x/day. Appreciative of efforts to assist seniors in events (i.e. Cypress Glen fishing trip and greenway tour).
- D. Kandie Smith – Thanked staff for treadmill at Eppes and for looking for land for Countryside Estates, and welcomed new Commissioners. Encouraged Commissioners to come to the Flat Out 5k on 6/30.

XIII. MOTION TO ADJOURN

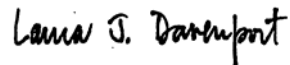
Motion: Donald Williams

Second: Matt Smith

Motion carried.

The meeting was adjourned at 8:07 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Laura J. Davenport". The signature is written in a cursive, flowing style.

Laura J. Davenport, Administrative Asst.