



City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, March 14, 2012 @ 5:30 PM
City Hall – City Council Chambers
200 West Fifth Street

BOARD MEMBERS PRESENT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Freddie Outterbridge, Chair | <input checked="" type="checkbox"/> H. Robert Jones, Jr., Chair-Elect |
| <input checked="" type="checkbox"/> Brian Jacobs | <input checked="" type="checkbox"/> Matt Smith |
| <input checked="" type="checkbox"/> Sandy Steele | <input checked="" type="checkbox"/> Francine Taft |
| <input checked="" type="checkbox"/> Debra Jo Garfi | <input checked="" type="checkbox"/> Kandie Smith, City Council Liaison |
| <input checked="" type="checkbox"/> Donald Williams | <input checked="" type="checkbox"/> Darin White |

STAFF

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Shana Kriewall |
| <input checked="" type="checkbox"/> Lewis Holloman | <input checked="" type="checkbox"/> Laura J. Davenport | <input type="checkbox"/> Todd Riddick |
| <input checked="" type="checkbox"/> Marion Blackburn | | |

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed.
Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.

I. CALL TO ORDER

II. INTRODUCTIONS

None

III. APPROVAL OF MINUTES

Motion to approve the February 8, 2012 minutes:

Motion: H. Robert Jones

Second: Donald Williams

Motion approved.

IV. PUBLIC COMMENT PERIOD

None.

V. DIRECTOR'S MONTHLY REPORT

- A. Spring is a busy time for GRPD. Busy preparing for programs, meeting with Interim City Manager and Finance Department regarding the FY 2012-13 and FY 2013-14 budget. Will ask for more over-time in the budget. Biggest issue is the number of events going on at the Town Common that provides support of events. Also help to get funds to help with upgrades of facilities or to help maintain the facilities. A big problem is the dehumidifier and it has been anticipated for several years to fail and placed in the capital projects budget, but not funded.
- B. Provided each Commissioner with a copy of the *Glimpse* magazine with an article that has an emphasize on Greenways.
- C. Summer brochure will be available next week in print. Available on-line now.

- D. Preparations are ongoing by staff for the NCRPA State Conference. Trying to secure a sponsor for Keynote Speaker. Anticipate 4-500 people to attend. This is the first time Greenville has hosted the conference and hope to get it again.
- E. Article in paper regarding "Fear of Parks." Surveyed close to 400 people and attempted 6,000. Concerned and surprised at results. Residents consider parks/play groups were most fearful and high crime. Our parks do not have a lot of crime. Need to work to make people not afraid of parks.
- F. Drew Steele Center is changing every day. Anticipate a completion date in June with a ribbon cutting in July.
- G. Cal Ripkin Foundation is providing additional improvements worth \$150,000 to the Sarah Vaughn Field of Dreams. Improvements will be much like the stadium at Elm Street Park.

VI. STAFF REPORT

A. Shana Kriewall, Recreation Superintendent

- 1. Recreation Update
 - a. Spoke with Pitt County Schools and they already have a link on their website to the City of Greenville website. Promotion of programs has been submitted to the Public Information Officer for showing on GTV9.
 - b. On 3/31 the KidsFest will be held at the Greenville Convention Center from 10AM-3PM (for preschoolers).
 - c. Special Olympics Track and Field on 4/18 at J.H. Rose.
 - d. Future Stars has 1,090 kids and begins on 3/17.
 - e. Currently accepting applications for lifeguards.
 - f. Spring Break Camp the week of 4/9 at GAFC.
 - g. Soul Line Dancing Class and Beginning Yoga offered at GAFC.
 - h. Summer Camp registration begins 3/19.
 - i. PirateFest is 4/13-14 at Uptown Greenville.
 - j. Indoor Soccer has begun at Boyd Lee Park with 8 teams.
 - k. Motor vehicle accident at Boyd Lee Park where the vehicle hit a utility pole on the ballfield. Also had a participant collapse during Men's Exercise. Recreation staff deal with these issues and are trained for these events.
- 2. Lewis Holloman, Recreation Supervisor, Senior Programs
Lewis Holloman provided a PowerPoint presentation on the programs provided for Seniors.

B. Mark Gillespie, Parks Superintendent

- 1. Parks/Golf Update
 - a. River Park North - Chris Horrigan, new Parks Coordinator will begin work on 3/20. Will introduce him at the next meeting.
 - b. Drew Steele Center - City Council funded \$120,000 to complete the project which includes weight room equipment, outdoor classroom, computer lab stations, office furniture, security system, floor coverings, gym acoustics and ADA signage.

- c. Dream Park - City Council funded \$534,900 for the Dream Park. Now waiting on May PARTF results before moving forward.
- d. Boyd Lee Park (Light Pole) - Vehicle accident on Field #1 and lights are out. Three bids received for pole replacement and cost is covered by insurance. Season begins in April so moving on a fast track.
- e. Guaranteed Energy Savings Performance Contract - Schneider Electric performing energy audit of all facilities. Approximately 50% Parks and 50% Public Works. Parks buildings are much older. Schneider fronts money to perform building renovations, then the City pays for renovations thru energy savings. Schneider guarantees these savings, if it doesn't materialize, Schneider pays. Lighting and HVAC primary focus as must pay for themselves, with the exception of the GAFC dehumidifier.
- f. Bradford Creek Public Golf Course - Merged upcoming events onto Revenue Report, as well as made the revenue report easier to read. 21,772 rounds in the last FY. Rounds are up and revenue is down related to marketing promotions (VIP Partners Program). Rates discussed at the Golf Advisory Committee and rates will be raised \$1 effective 4/1. Middle class citizens, students and youth are using the golf course. Our competition is Ayden and Farmville. Cost recovery this FY is strong, likely 95% of program cost. By far the highest in any City program. Golf course youth programs are strong. Carolina Golf Association provided a \$2,500 grant to build in existing program with Cornerstone Baptist Church to expand minority youth golf program with PAL children. Will allow employment of a part-time pro. Thanks to Darin White for volunteering to be the liaison for the Commission with the advisory committee. There are currently 3 vacancies and Mike Cato is working to advertise these vacancies. Commissioner Darin White and 2 other Commissioners would be the selection committee. Chair Freddie Outterbridge and Commissioner Matt Smith volunteered to be on the selection committee with Commissioner Darin White.
- g. Maintenance Facility Report - Internal facility assessment completed in February 2011. Les Everett, Chief Building Inspector inspected the main office, shop building, and storage building with bays. A new roof has been funded for the next FY for the main building which has several leaks. Nothing else was funded. The storage building has rotten roof members, holes in metal, and stress cracks on block. The building is in violation of the City's non-residential minimum ordinance, and action should be taken to abate the items listed above. John Farkas with JFK Architecture has been contacted to get a price for a structural evaluation. There is no funding for this work. The storage building should be demolished and a new structure built. Basic deteriorating infrastructure has not been addressed. If the storage building is condemned will lose the facility.

- h. Reports requested by Council Member Kandie Smith
 - i. Eppes Recreation Center - City Council funded \$250,000 to complete the project. Have spent \$627,000 at Eppes in last 4 years, unfortunately it has been piece mealed together and inefficient. A total of \$920,000 will be spent when the project is complete.
 - ii. Guy Smith Stadium Structural - Provided pictures and they stadium is ready for play. \$100,000 has been allocated for renovations and initial work is based on 2009 structural evaluation by Stanford White. Stanford White is doing project specifications and then will bid.
 - iii. South Greenville Recreation Center - Internal Master Plan created in 2009. CIP budget request for full gym renovation was not funded. The hallways have been painted. If City Council approves the Guaranteed Energy Savings Performance Contract the gym will be re-lamped in the fall.
- i. ADA Facility Assessment - RL Mace has been selected to provide an ADA assessment of all buildings. RL Mace specializes in ADA assessments and helped write ADA Federal laws. Contract will go to City Council on 4/9 for approval.

VII. NEW BUSINESS

- A. Fee Assistance Limitations

The Summer Camp Payment Plan requires a \$25 deposit and the summer camp must be paid in full no later than 2 weeks in advance of the camp start date. The fee assistance program is used for participants who meet certain requirements and they only pay \$5 for the program. There is concern about fee assistance participants reserving a spot in all camps and not leaving enough room for paying customers. The Commission would like to have a recommendation on number of weeks in advance fee assistance participants can register. This item has been tabled until the next Commission meeting.
- B. Contract Agreement for Improvements to the Sarah Vaughn Field of Dreams

David Vaughn has agreed to be the contractor for the Sarah Vaughn Field of Dreams improvements. This will require an agreement with David Vaughn Construction and the COG, much like the one that was approved for approval with the Elm Street Stadium Project. A motion was made to recommend the City Council approve the operating agreement with David Vaughn Construction and the City of Greenville for improvements to the Sarah Vaughn Field of Dreams.

Motion: Sandy Steele
 Second: Matt Smith
 Motion approved.
- C. ADA Facility Assessment

RL Mace has been selected to provide an ADA assessment of all buildings. RL Mace specializes in ADA assessments and helped write ADA Federal laws. Contract will go to City Council on 4/9 for approval.
- D. Aquatic Center Dehumidifier

The dehumidifier is a basic critical piece of the pool infrastructure. It is not functioning now and is causing very high humidity and deterioration of steel

structures in pool. Were advised in 2009 the unit would fail and the CIP requests have not been funded. Temporary repairs include replacing compressor one subunit, replacing AC coils 2nd subunit (\$30,000), then replace some duct sections (\$35,000) which can be reused. A new unit costs just under \$300,000 but Schneider will roll into conservation program if City Council approves the program. If not, the City owes Schnieder \$300,000 or will not replace unit. Putting together an emergency contract and hope to have it ready for City Council on 4/9.

VIII. OTHER BUSINESS

None

IX. COMMENTS

- A. Donald Williams - Might me a good idea to alert dog park users of dogs with canine distemper because there is an outbreak right now.
- B. Debra Jo Garfi - Thanked staff for their hard work and providing answers to all of her questions.
- C. Council Member Kandie Smith - Thanked staff for partnering with KISS 101.9 for the Diggy event. It was a great event and would like to see more events of such type.

IX. MOTION TO ADJOURN

Motion: Don Williams

Second: Brian Jacobs

Motion approved.

The meeting was adjourned at 7:52 PM.

Respectfully submitted,



Laura J. Davenport
Administrative Assistant