

City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, April 13, 2011 @ 5:30PM
City Hall – City Council Chambers
200 West Fifth Street



BOARD MEMBERS PRESENT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Sue Aldridge, Chair | <input checked="" type="checkbox"/> Freddie Outterbridge, Chair-Elect |
| <input type="checkbox"/> Brian Jacobs | <input type="checkbox"/> Matt Smith |
| <input type="checkbox"/> Jerry Clark | <input checked="" type="checkbox"/> Sandy Steele |
| <input checked="" type="checkbox"/> H. Robert Jones, Jr. | <input checked="" type="checkbox"/> Francine Taft |
| <input checked="" type="checkbox"/> Donald Williams | <input checked="" type="checkbox"/> Marion Blackburn, City Council Liaison |

STAFF

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Shana Kriewall |
| <input checked="" type="checkbox"/> Lamarco Morrison | <input checked="" type="checkbox"/> Laura J. Davenport | <input checked="" type="checkbox"/> Chris Hinson |
| <input checked="" type="checkbox"/> Dennis Vestal | <input checked="" type="checkbox"/> Don Octigan | <input checked="" type="checkbox"/> Kathleen Shank |

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed.
Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.

I. CALL TO ORDER

II. INTRODUCTIONS

None.

III. APPROVAL OF MINUTES

Motion to approve the March 9, 2011 minutes:

Motion: Freddie Outterbridge

Second: H. Robert Jones, Jr.

Motion approved.

IV. MASTER PLAN PRESENTATIONS

A. Adoption of Eastside Park Master Plan

A presentation of the Eastside Park Master Plan was presented by Myriah Shewchuck of Rivers & Associates. A motion was made to recommend the Eastside Park Master Plan as presented, for adoption by City Council.

Motion: Donald Williams

Second: Sandy Steele

Motion approved.

- B. Adoption of Greenfield Terrace Master Plan
Lamarco Morrison, Parks Planner, presented the Greenfield Terrace Master Plan. A motion was made to recommend the Greenfield Terrace Master Plan as presented, for adoption by City Council.
Motion: Sandy Steele
Second: H. Robert Jones, Jr.
Motion approved.

V. DIRECTOR'S MONTHLY REPORT

- A. Earth Day Event at River Park North on 4/16 from 10am – 1pm. NC Center for Biodiversity co-sponsoring – *Last Child in the Woods* author Richard Louv will be participating.
- B. Drew Steele Center work can begin. Thanked City Council for their financial support of the project. Coach Skip Holtz will participate in the kickoff ceremony on 5/20 at 5:30pm, program beginning at 6pm.
- C. Greenville Little Leagues Opening Ceremonies, 4/15 at Elm St. Park.
- D. Cal Ripken Sr. Foundation again providing money and equipment to Exceptional Community Baseball League and the Jackie Robinson Baseball League.
- E. June 11 at 10am Greensprings Park opening ceremonies for Part II of the S. Tar Greenway.

VI. STAFF REPORT

- A. **Shana Kriewall, Recreation Superintendent**
 - 1. Recreation Update
 - a. Aggressive Canine Policy for Off Leash Dog Area – making tweaks; will meet again with OLDA Board to review changes, hope to bring back to Commission in May.
 - b. Adult Softball registration has ended with 59 teams.
 - c. Special Olympics Spring Games 4/6; almost 1,000 people in attendance.
 - d. KidsFest and PirateFest took place the last 2 weekends.
 - e. Senior Games currently taking place.
 - f. Greenville Rec Run is 5/14 at Boyd Lee Park.
 - g. Health Fair today at Jaycee Park for City staff and GUC.
 - 2. Briefing on Greenville Aquatics and Fitness Center Advisory Committee
 - a. GAFC Manager Kathleen Shank proposed 8 GAFC members to serve on the committee: Sam Uzzell, Robert Beardsworth, Amy Berbert, Rob Jones, Mary Holt, Patricia McCoy, Deborah Hunter and Rodney Coles, Sr. A motion was made to approve the Advisory Committee membership as presented.

Motion: Freddie Outterbridge
Second: H. Robert Jones, Jr.
Motion approved.

3. Chris Hinson, Recreation Supervisor, River Birch Tennis Center
Mr. Hinson provided a PowerPoint presentation highlighting the programs of River Birch Tennis Center.

B. Mark Gillespie, Parks Superintendent

1. Parks/Golf Update
 - a. Staff have been planning for events, horticulture, field prep, etc.
 - b. Thom Moton, Assistant City Manager, shadowed Parks staff all day on Tuesday, 4/12.
 - c. *Bike to Work Week* May 15-21. Will provide a full update at the next meeting. Numerous activities scheduled each day.
 - d. Dr. David Loy with ECU completing an ADA Survey at Bradford Creek Public Golf Course. Will be presented at the Bradford Creek Public Golf Course Advisory Committee, and at the Recreation and Parks Commission's May meeting.
 - e. Bradford Creek Golf Course Equipment Lease was approved at the City Council meeting on 4/11.
 - f. Noted a letter from Dr. Jim Decker in *The Daily Reflector* in support of Bradford Creek's Youth Golf program.
2. Capital Project Update
 - a. GAFC HVAC – Work has begun. Anticipated completion date is 6/11.
 - b. Eppes – Funds targeted for gym floor replacement had to be redirected to address structural issues. Anticipated completion date is 6/16. Issues yet to be addressed at Eppes include painting, hallway renovations, acoustics, gym lighting, bleachers (not currently ADA compliant), and gym floor replacement.
 - c. Drew Steele Center – June 1 is anticipated date of the start of construction work on this project.
 - d. Currently updating Capital Needs Assessment. The goal is to consider the 6 recently completed master plans as we review the entire park system. By more thoroughly involving onsite staff we will foster a more complete and effective process for identifying capital needs.

VII. NEW BUSINESS

- A. Appointment of Nomination Committee
The following Commissioners were appointed to the Nominating Committee: Sandy Steele and Jerry Clark. Nominations for chair and vice chair will be brought to the meeting in May.

VIII. OTHER BUSINESS

IX. COMMENTS

- A. **Don Williams** – No comment.
- C. **Freddie Outterbridge** – No comment.
- D. **Sue Aldridge** – No comment.
- E. **R. Henry Jones, Jr.** – No comment.
- G. **Francine Taft** – Her time on the Commission has been a very good learning experience; she is excited about all the projects.
- H. **Council Member Blackburn** – Appreciation of support for all involved in the funding of the Drew Steele Center. Overwhelmed with scope of master plans tonight. Thanked Commission for their support.
- I. **Sandy Steele** – Thanked Council Member Blackburn for helping her brief City Council Members on the Drew Steele Center project. Thanked City Council Members for their approval of funding. Appreciative that ECBL was permitted to play on ECU Womens' Softball field.

XI. MOTION TO ADJOURN

Motion: Donald Williams
Second: Freddie Outterbridge
Motion approved.

The meeting was adjourned at 7:26 PM.

Respectfully submitted,

Laura J. Davenport

Laura J. Davenport
Administrative Secretary