

City of Greenville
Recreation and Parks Commission
Meeting Minutes
Wednesday, September 14, 2011 @ 5:30PM
City Hall – City Council Chambers
200 West Fifth Street



BOARD MEMBERS PRESENT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Freddie Outterbridge, Chair | <input checked="" type="checkbox"/> H. Robert Jones, Jr., Chair-Elect |
| <input checked="" type="checkbox"/> Brian Jacobs | <input checked="" type="checkbox"/> Matt Smith |
| <input checked="" type="checkbox"/> Sandy Steele | <input checked="" type="checkbox"/> Francine Taft |
| <input checked="" type="checkbox"/> Debra Jo Garfi | <input checked="" type="checkbox"/> Marion Blackburn, City Council Liaison |
| <input checked="" type="checkbox"/> Donald Williams | <input checked="" type="checkbox"/> Darin White |

STAFF

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Gary Fenton | <input checked="" type="checkbox"/> Mark Gillespie | <input checked="" type="checkbox"/> Shana Kriewall |
| <input checked="" type="checkbox"/> Lamarco Morrison | <input checked="" type="checkbox"/> Laura J. Davenport | <input checked="" type="checkbox"/> Troy Smith |
| <input checked="" type="checkbox"/> Todd Riddick | | |

MEETING AGENDA, DISCUSSION AND ACTIONS:

The meeting opened at 5:30 PM and the following items were addressed.
Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.

I. CALL TO ORDER

II. INTRODUCTIONS

Mr. Fenton welcomed new Commissioner Darin White.

III. APPROVAL OF MINUTES

Motion to approve the June 8, 2011 minutes:

Motion: Matt Smith

Second: Debra Jo Garfi

Motion approved.

IV. DIRECTOR'S MONTHLY REPORT

A. Ten staff members attended the NCRPA/SCRPA Joint Conference in Charleston, SC. Those who attended will take a lead role in planning the NCRPA Conference next year, hosted in Greenville by GRPD, 11/11-13, 2012. This is the first time Greenville has hosted this conference and it will make an impact on the community. Staff hopes to have some capital projects completed by then to present to the participants. At the Awards Luncheon he invited participants to come to next year's conference and showed a video about the GRPD.

B. Sarah Vaughn Field of Dreams – The Cal Ripken Sr. Foundation has provided financial assistance to the ECBL program over the last two years. This has

allowed improvements in the program with equipment and uniforms. Planning to meet with Cal Ripken Sr. staff regarding enhancements to the field.

- C. Hurricane Irene – expressed appreciation to all staff for their efforts before, during and after the hurricane. Parks staff continue to work on clean up.
- D. Aquatics – There are many people in the community who are pushing for better aquatics facilities. There have been numerous emails which have also been sent to City Council Members as well as the Mayor. This push is due in part to the growth of our aquatics programs. A new aquatics center would be a significant capital and operational investment.

V. STAFF REPORT

A. Shana Kriewall, Recreation Superintendent

- 1. Recreation Update
 - a. Shared a PowerPoint presentation of the summer's activities.
 - b. Shared the NCRPA Innovative Program Award plaque GRPD (Dee Crandol and Scott Lineberger) received for "Greenville Summer Inclusion."
 - c. Hurricane - Staff worked hard to provide a shelter for COG/GUC staff family during the hurricane as well as provided food for the Emergency Operations Center and Fire/Rescue Stations during the hurricane. Due to the hurricane, the Greenville-Pitt 8k Road Race that was scheduled for 8/27 was cancelled and rescheduled for 3/10/2012.
 - d. Kidtastic Dog Show is this Saturday, 9/17, beginning at 12:30pm at the Off-Leash Dog Park. Following the dog show, there will also be a Frisbee disc competition.
 - e. KaBoom Play Day is scheduled for 10/8 at Greenfield Terrace from 10am – 2pm.
- 2. Troy Smith, Recreation Supervisor, South Greenville Recreation Center. Mr. Smith provided a PowerPoint presentation highlighting the programs and services of the Recreation Center.

B. Mark Gillespie, Parks Superintendent

- 1. Parks/Golf Update
 - a. The Dream Park Master Plan Public Meeting went well and received significant community input. This project is "on hold" for a while due to Hurricane Irene cleanup.
 - b. Bradford Creek Golf Course reopened on 9/1 after the hurricane. Damage included downed trees and major damage to the roof of the clubhouse. A roofing contract is being processed.
 - c. There are 33 Parks Maintenance staff members and some of these staff have continued with their routine work. A crew of 6-8

continue to work in parks for clean up. Some needs cannot be addressed by staff because they lack the appropriate training. Work is progressing and the priority for the City is to get the roads cleared. Staff will have a bid for contractors to help remove debris. This could take up to 2-4 weeks, or possibly longer.

d. The Capital Needs Assessment is on-line at www.grpd.info.

2. Capital Project Update, Lamarco Morrison, Parks Planner

a. Drew Steele Center - R.R. Miller has submitted all performance and payment bonds; signed contracts from R.R. Miller with a guaranteed maximum price of \$1,220,000 sent to Financial Services for processing; and waiting on permits from Engineering. The anticipated completion date is 7/9/2012.

b. Greenfield Terrace Park – Phase I

The scope of the project includes a circular gravel drive, new parking, ADA sidewalks and bollards. Staff has signed contracts with Hibbert Enterprises, Inc. for \$37,750. Will issue a notice to proceed on 9/19.

c. Dream Park Master Plan

Project goals include maximizing the use of Dream Park by providing park elements and programs for youth and seniors; providing a family park that serves the neighborhood as well as the West Greenville community; creating an oasis in the neighborhood that promotes an active lifestyle and good health; and bring Dream Park up to the NRPA standard.

VI. NEW BUSINESS

A. Recommendation to City Council – Motorized Vehicles Prohibited on Greenways
Recommendation that City Council pass an ordinance prohibiting motorized vehicles on greenways.

Motion: Donald Williams

Second: Robert Jones

Motion carried.

B. Recommendation to City Council – Next Steps for Kristin Drive
Recommendation that City Council approve additional funding of \$27,015 for Kristin Drive Playground improvements and a new lease agreement.

Motion: Sandy Steele

Second: Matt Smith

Motion carried.

C. Adoption of new Recreation and Parks Logo

A motion was made to accept the new GRPD logo as presented.

Motion: Darin White

Second: Matt Smith

Motion carried.

D. Overview of Capital Needs Assessment

Mr. Gillespie reviewed the purpose of the Capital Needs Assessment and explained that needs change constantly. Discussion ensued regarding different facilities. Commissioners expressed gratitude in the work put into the final document.

VII. OTHER BUSINESS

None

VIII. COMMENTS

A. Don Williams – Impressed with marketing efforts at Bradford Creek Golf Course.

B. Francine Taft – None.

C. Debra Jo Garfi – Introduced a Parking & Transportation Services – Bicycle Programs brochure for ECU students that has a map of the Greenville Greenways.

D. Matt Smith – None.

E. Freddie Outterbridge – Expressed a great job to Mr. Fenton and his staff. Also thanked Mr. Fenton for arranging the facilities tour and taking part in Coach McDowell's funeral.

F. Robert Jones – Thanked Mr. Fenton and Laura for keeping the Commission informed over the summer.

G. Darin White – Congratulated Shana Kriewall, Dee Crandol, and Scott Lineberger on winning the award from NCRPA, encouraged COG employees to go to BCGC and play golf, and thanked staff for their efforts in cleaning up after "Irene."

H. Brian Jacobs – None.

I. Sandy Steele – Congratulated Shana Kriewall, Dee Crandol, and Scott Lineberger on winning the inclusive programs award from NCRPA.

J. Marion Blackburn – None

IX. MOTION TO ADJOURN

Motion: Sandy Steele

Second: Matt Smith

Motion approved.

The meeting was adjourned at 7:11PM.

Respectfully submitted,

Laura J. Davenport

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Administrative Secretary