

**City of Greenville and  
Greenville Utilities Commission**  
Minority and Women Business Enterprise (M/WBE) Program  
P. O. Box 7207  
1500 Beatty Street  
Greenville, NC 27835-7207  
252-329-4862 telephone 252-329-4464 fax  
[www.greenvillenc.gov](http://www.greenvillenc.gov)

***Company Profile***

**NOTE:** Before completing this Profile, applicants must be certified through the NC Department of Administration's Office for Historically Underutilized Businesses (HUB). For certification information, please visit the HUB website at [www.doa.state.nc.us/hub](http://www.doa.state.nc.us/hub). A HUB Certification Letter must be submitted with this completed Profile.

**PROFILE**

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City and State: \_\_\_\_\_

Zip: \_\_\_\_\_ County: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Toll Free Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Ownership of firm: Identify person(s) with ownership. (Percentage should total 100%)

Name	Years Owned	Owner %	Race	Sex	Disabled Yes or No
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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Has your company provided products & services in the past to the City of Greenville?

Yes \_\_\_\_\_ No \_\_\_\_\_

Is your company presently providing products and/or services to the City of Greenville?

Yes \_\_\_\_\_ No \_\_\_\_\_

**TYPE OF BUSINESS:**

Please check the appropriate category which best describes the service your company offers. If choosing the construction or design services category, also check the boxes that best describe the services your company performs.

☐**Construction**

☐ General Contractor  
☐ Residential Building  
☐ Heating/Air Conditioning  
☐ Carpentry  
☐ Paint & Paper Hanging  
☐ Siding & Sheet Metal  
☐ Wrecking/Demolition  
☐ Highway/Street Repair  
☐ Water/Sewer Lines  
☐ Fire Sprinkler Systems

☐ Non-Residential Building  
☐ Electrical Work  
☐ Plumbing  
☐ Plastering, Drywall/Installation  
☐ Roofing  
☐ Masonry & Other Stone Work  
☐ Excavation Work  
☐ Utility Lines  
☐ Landscaping  
☐ Other (specify: \_\_\_\_\_)

☐**Design Services**

☐ Architectural Services

☐ Engineering Services

☐**Distribution/Supplier**

Specify: \_\_\_\_\_

☐**Manufacturer**

Specify: \_\_\_\_\_

☐**Professional Service**

Specify: \_\_\_\_\_

☐**Retailer**

Specify: \_\_\_\_\_

☐**Retail/Service**

Specify: \_\_\_\_\_

☐**Service**

Specify: \_\_\_\_\_

☐**Transportation**

Specify: \_\_\_\_\_

☐**Wholesaler**

Specify: \_\_\_\_\_

Additional Information and/or Comments:

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A City of Greenville Vendor Application is enclosed for completion and should be returned with this MWBE **Company Profile**. A Greenville Utilities Vendor Information Form can be obtained at [www.guc.com](http://www.guc.com). After placement on our vendor lists, repeated failure of the vendor to respond to request for price quotes, bid proposal and other inquiries may result in removal from our vendor lists.

***If at any time during the certification period there is a change in the ownership and/or control of your firm, you are required to notify this office of such changes in writing.***

\_\_\_\_\_  
Signature of Owner Or Company Representative

\_\_\_\_\_  
Date

FORWARD TO:  
CITY OF GREENVILLE M/WBE PROGRAM  
P. O. BOX 7207, GREENVILLE, N.C. 27835-7207

TO BE COMPLETE BY THE MWBE OFFICE:

APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_

**PLEASE ATTACH HUB CERTIFICATION LETTER ALONG WITH SIGNED PROFILE**