

COMMUNITY APPEARANCE COMMISSION MINUTES

June 4, 2014
Greenville, NC

The Community Appearance Commission met on the above date at 5:30 p.m. in the third floor conference room #337 of City Hall located at 200 West Fifth Street.

Community Appearance Commission Members Present:

J. Scott Johnson, Chair
Cora Tyson
Brenda Diggs

Lucy Fox
Myron Caspar
Joanne Robertson

Diane Kulik
Fred Wright

Community Appearance Commission Members Absent:

Tyler Richardson

Rebecca Powers

Staff Present:

Elizabeth Blount, Planner I
Kevin Heifferon, Public Works

ROLL CALL

Elizabeth Blount took roll and Chairman Johnson confirmed the CAC had a quorum.

PLEDGE OF ALLEGIANCE

Commission members pledged allegiance to the flag of the United States of America.

APPROVAL OF AGENDA: June 4, 2014

Motion was made by Ms. Fox and seconded by Mr. Wright to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES: May 7, 2014

Motion was made by Ms. Fox and seconded by Ms. Diggs to approve the May 7, 2014 minutes. Motion carried unanimously.

ANNOUNCEMENTS

Ms. Blount reminded the Commission to nominate and take pictures for community appearance awards.

CITY STAFF INTRODUCTIONS AND COMMENTS

NONE

NEW BUSINESS

Community Appearance Awards

Chairman Johnson requested votes and the nominee with the most number of votes was selected: Burton Family Dental & Associates located at 1720 W. Arlington Blvd.

Adopt-A-City-Street

The Flawless Queens Social Club was approved to adopt Third St.- Reade St. to Memorial Drive. Motion was made by Ms. Fox and seconded by Mr. Caspar to approve the adoption. Motion passed. Ms. Diggs asked if there is any follow-up with the program. Chairman Johnson stated that there is no follow up. The Commission agreed to establish a subcommittee to evaluate or establish a plan to evaluate the Adopt-A-City-Street program. Ms. Diggs (the leader), Ms. Caverly, Ms. Fox and Chairman Johnson volunteered to serve on the committee.

Bylaws Review

Chairman Johnson and Mr. Caspar agreed to meet during the summer to evaluate the bylaws and Ms. Fox agreed to support the meeting.

Elections

Chairman Johnson stated that Ms. Tyson had communicated with staff that she declined to be voted as chair for the upcoming year. He noted that the bylaws state that the Commission can elect a chair, vice-chair and secretary. The Commission agreed to select chair and vice-chair first and then entertain the secretary position. Mr. Caspar nominated Scott Johnson for Chair and seconded by Ms. Tyson. Motion passed. Ms. Kulik nominated Lucy Fox for Vice-Chair but she declined. Mr. Caspar nominated Cora Tyson for Vice-Chair and she accepted. Motion passed. Chairman Johnson suggested that the commission consider volunteering to take notes during the meeting to assist staff in the preparation of the minutes.

Biennial Appearance Awards

Ms Kulik presented the biennial awards painted by an artist. She purchased the frames for each award. The money would be due to the artist in September. Ms. Kulik made a motion to ask the City to purchase eight hand painted biennial awards for a total cost of \$224 or the number of awards the city would pay for and seconded by Ms. Caverly. Motion passed. The members turned in the initial voting sheets for the awards and decided to have the presentation done by the mayor during an October City Council meeting.

PUBLIC COMMENTS

None

MEMBER COMMENTS AND ITEMS FOR FUTURE AGENDAS

Ms. Blount suggested that the second biennial awards be emailed to members and the sheets could be emailed back or brought to the September meeting.

ADJOURNMENT

Motion was made by Mr. Wright which was seconded by Ms Tyson to adjourn the meeting at 6:30 pm. Motion carried unanimously.

Respectfully submitted,

Elizabeth Blount
Planner
252-329-4608