



City of Greenville  
**Bicycle and Pedestrian Commission**  
Summary Minutes  
Wednesday, January 7, 2014 @ 6:00PM  
Public Works Conference Room  
Beatty Street

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**BOARD MEMBERS PRESENT:**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Harry Stubbs, Chair | <input checked="" type="checkbox"/> Brian Glover, Chair-Elect | <input type="checkbox"/> Patrick Harris           |
| <input checked="" type="checkbox"/> Henry H. Robbins    | <input checked="" type="checkbox"/> Katy Kavanagh             | <input checked="" type="checkbox"/> Robert Turner |
| <input type="checkbox"/> John Kenney                    | <input checked="" type="checkbox"/> Gunnar Swanson            | <input type="checkbox"/> Karen Mizelle            |
| <input checked="" type="checkbox"/> Ashley Breedlove    |   |   |

**ADVISORS PRESENT:**

- |   |  |
|---|--|
| <input type="checkbox"/> Jennifer Smith | <input checked="" type="checkbox"/> Eric Gooby |
|---|--|

**EX-OFFICIO PRESENT:**

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Gary Fenton | <input type="checkbox"/> Kevin Mulligan |
|--------------------------------------|---|

**STAFF LIAISONS**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Mark Gillespie                    | <input checked="" type="checkbox"/> Scott Godefroy for Lynn Raynor |
| <input checked="" type="checkbox"/> Rick Smiley, City Council Liaison |  |

**MEETING AGENDA, DISCUSSION AND ACTIONS:**

The meeting was opened at 6:00pm and the following items were discussed.  
*Agenda items are in bold print with the highlights of the discussion and actions below the agenda item.*

**I. Roll Call**

Rick Smiley, City Council Liaison was introduced.

**II. Approval of Agenda**

Motion made to approve the January 7, 2014 agenda as presented.

Motion: Gunnar Swanson

Second: Katy Kavanagh

Motion carried unanimously.

**III. Transfer of Chair-ship to Chair-Elect**

A motion was made to transfer Chair position to Harry Stubbs.

Motion: Brian Glover

Second: Gunnar Swanson

**IV. Elect New Chair-Elect**

Gunnar Swanson elected Brian Glover as Chair-Elect.

Motion: Gunnar Swanson

Second: Brian Glover

**V. Approval of Minutes**

Motion made to approve the November 6, 2013 minutes as presented.

Motion: Katy Kavanagh

Second: Gunnar Swanson

Motion carried unanimously.



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Motion made to approve the November 7, 2013 e-mail minutes as presented.

Motion: Gunnar Swanson

Second: Ashley Breedlove

Motion carried unanimously.

**VI. Member Announcements**

- A. Harry Stubbs went to Intergenerational Center 12/2 where they are doing the round-about. There will be a monument to midwives from the 1920-80's. Rivers and Associations is doing the plan. Planning money only, no construction money right now for this project.
- B. Performance Bike Rack Giveaway never happened.

**VII. Public Comment Period**

None

**VIII. Advisor (Non-voting) Report**

- A. Eric Gooby (Pitt County) – Pitt County is getting ready to update their Parks/Rec Master Plan. A phone survey they are trying to get out, please complete it if you get a call. It's been close to 10 years since the plan was updated. One of the goals for the update is to get more recreation facilities in the county. The goal is 400 responses, right now it is at 100.

**IX. Old Business**

- A. Subcommittee Reports
  - 1. Engineering – Sidewalk Construction Ordinance for Commercial Property  
Mr. Glover sent out a report he had put together. Need to meet with Scott Godefroy to discuss. A sub-committee meeting has been tentatively set for 1/22 at 4PM at Recreation and Parks Meeting Room.
  - 2. Evaluation – Report on Manual Bike/Ped counts  
September had counts on the greenway at the dog park and crossing of Evans and 5<sup>th</sup> St. Will bring the exact numbers at the next meeting. The Wednesday night numbers were high because of the Umbrella Market. Results were encouraging.
  - 3. North/South Connector Ad-hoc Subcommittee  
Plan to schedule a meeting the week of 1/13.

**X. NEW BUSINESS**

- A. Subcommittee Assignments  
Ashley Breedlove agreed to be on the Enforcement Subcommittee. Will allow Karen to choose the subcommittee she would like to be on at the next meeting.



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- B. Planning for National Bike Month events in May  
Education/Encouragement Subcommittee – Rob Turner will out of the country for over two months. Karen Mizelle will be asked to serve on this subcommittee since Mr. Turner will not be available.
- C. Crosswalk Signage  
John Kenney will be looking into this.
- D. Development of 2014 Work Plan  
In the next couple of week subcommittees discuss their goals and send them to Harry Stubbs prior to the next meeting. Mr. Glover will send the 2013 Work Plan to all Commissioners.
- E. Goals for Outreach to City Council  
BAPC Presentation for City Council is in October 2014. There is a public portion of CC's Planning Session where they encourage comments on Friday, 1/24. Possibly go to that. Possibly schedule a greenway bike ride with City Council members during Bike Month (May). Saturday, 5/17 at 11:00AM is scheduled for the greenway ride.

**XI. DEPARTMENT REPORTS**

- A. Public Works
  - 1. Meeting with property owners for Green Mill Run Greenway, making progress.
  - 2. South Tar Greenway – Phase 3 – 60-70% plans complete now, still progressing on it. Hoping the trail was following sewer lines for easements, but the easements are not exclusive to sewer lines only. Have more right of ways to acquire.
- B. Recreation and Parks
  - 1. River Study – Rhodeside and Harvell is in contract now. Will hold stakeholder meetings in mid-January. Will focus areas adjacent to the river or influenced by the river. First public meeting will be in March.

**XII. ADJOURN**

Motion made to adjourn.  
Motion: Henry Robbins  
Second: Katy Kavanagh  
Motion carried unanimously.

Having no further business, the meeting adjourned at 7:36PM.

Respectfully submitted,

*Laura J. Davenport*

Laura J. Davenport  
*Administrative Assistant*  
*Recreation and Parks Department*