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MEMORANDUM

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TO: FILE OF 611 ROOSEVELT AVENUE  
FROM: KAREN A. GILKEY, PLANNER II  
SUBJECT: SURVEY OF PARCEL 00675  
DATE: MARCH 12, 2015  
CC: NIKI JONES, HOUSING ADMINISTRATOR  
ANGELENE BRINKLEY, PURCHASING MANAGER  
VIRGIL SMITH, REHABILITATION SPECIALIST

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The City of Greenville is requesting bids to survey parcel 00675 (aka 611 Roosevelt Avenue) including an 8 x 14 map. There is a house on the lot.

Bids are due to me by e-mail or fax on Monday, March 23, 2015, at 12:00 p.m. Should you have any questions please feel to call me at 252- 329-4505 or e-mail me at [kgilkey@greenvillenc.gov](mailto:kgilkey@greenvillenc.gov). My fax number is 252-329-4631.