

PROPOSED AGENDA  
**PUBLIC TRANSPORTATION & PARKING COMMISSION**  
March 18, 2015  
(9:15 a.m.)

Public Works Department  
Conference Room

- |       |   |                 |
|-------|---|-----------------|
| I.    | Call to Order/Welcome                               | Charles Moore   |
| II.   | Roll Call/Establish Quorum                          | Charles Moore   |
| III.  | Additions/Deletions to the Agenda                   | Charles Moore   |
| IV.   | Approval of January Minutes (Attachment A)          | Charles Moore   |
| V.    | Public Comments                                     | Charles Moore   |
| VI.   | New Business  |                 |
|       | 1. New Meter System Vendor                          | Carl Rees       |
|       | 2. Locations of New Pay Stations                    | Carl Rees       |
|       | 3. "E" Tag Program Update                           | Carl Rees       |
|       | 4. Harris Lot Leasing                               | Carl Rees       |
| VII.  | Old Business  |                 |
|       | 1. Parking Deck Update                              | Kevin Mulligan  |
|       | 2. Greenville Transportation Activity Center Update | Stephen Mancuso |
| VIII. | Great Monthly Report (Attachment B)                 | Stephen Mancuso |
| IX.   | Adjourn Meeting                                     | Charles Moore   |

# **ATTACHMENT A**

Minutes – January 2015

**PUBLIC TRANSPORTATION & PARKING COMMISSION**  
**MINUTES**  
**January 21, 2015**

The Public Transportation and Parking Commission met on the above date at 9:15 a.m. in the Conference Room of the Public Works Department.

Members Present: Ms. Marsha Wyly            Ms. Jessica Faison            Mr. Charles Moore  
                         Mr. Brian Farkas            Mr. Dave Schwartz            Mr. Will Russ  
                         Mr. Scott Alford

Staff Present:            Mr. Stephen Mancuso            Mr. Scott Godefroy            Mr. Kevin Mulligan  
                         Mr. John Johnson

Guest:                    Ms. Marie Goings            Mr. Brian Goings

**WELCOME:** Ms. Wyly called the meeting to order and established a quorum was present. Ms. Wyly welcomed Mr. Will Russ as the newest member to the Commission.

**AGENDA:** Ms. Wyly asked if there were any additions or deletions to the agenda. Mr. Mancuso asked to present a letter from Mayor Thomas to Ms. Wyly and to allow Mr. Godefroy to give his updates immediately following due to other commitments. A motion was made by Mr. Farkas to amend the agenda as requested. The motion was seconded by Ms. Faison and passed unanimously.

**MAYOR LETTER TO MARSHA WYLY:** Mr. Mancuso presented a letter of recognition and thanks to Ms. Wyly for her service on the Public Transportation and Parking Commission.

**PARKING DECK UPDATE:** Mr. Godefroy reported the Parking Deck is nearing completion and should be opening within the next two weeks. Mr. Godefroy also reported Barnhill Contracting will be completing the improvements to the outside of the facility which includes brick walls and sidewalk within the next six weeks.

**GREENVILLE TRANSPORTATION ACTIVITY CENTER (GTAC):** Mr. Godefroy reported eight firms submitted responses for the Request for Qualifications for the GTAC. Mr. Godefroy stated three of those firms received interviews by the City based on their submittals. The selection of the approved firm is not complete at this time. Once a decision has been confirmed the contract will be received by City Council for approval.

**MINUTES:** Ms. Wyly asked if there were any amendments to the November 19, 2014 minutes. Ms. Wyly asked that her name be corrected on the last page, second to last paragraph. Mr. Alford made a motion to approve the November 19, 2014 minutes as amended. The motion was seconded by Mr. Moore. The motion passed unanimously.

**PUBLIC COMMENTS:** Ms. Wyly asked if there were any public comments. Ms. Goings expressed concerns regarding the hours of the GREAT bus services and the routes of the buses. Ms. Goings stated she would like to request later hours for the buses. Mr. Mancuso responded that service changes are in progress; however, the hours have not been identified in those changes. The hours of operation are based on taxpayer dollars and other subsidies for the GREAT system and would require additional funding which would run concurrent with the City's budget cycle and must be approved by City Council.

Ms. Goings also stated the City of Greenville is expanding its area of service and asked if the GREAT system would be expanding their service area. Mr. Mancuso stated there are currently no plans to expand the service area.

**NEW BUSINESS:**

**ELECTION OF OFFICERS:** A motion was made by Mr. Farkas to elect Mr. Moore as the Chair and was seconded by Mr. Alford. The motion passed unanimously.

Mr. Alford made a motion to elect Mr. Farkas as Vice-Chair of the Commission. The motion was seconded by Mr. Moore. The motion passed unanimously.

**PLANNED SERVICE IMPROVEMENTS:** Mr. Mancuso gave a PowerPoint presentation on the Planned Service Improvements for the GREAT bus system. This presentation will be available with the January 21, 2015 minutes.

**OLD BUSINESS:** The Parking Deck update was given at the beginning of the meeting.

**GREAT MONTHLY REPORT:** Mr. Mancuso reported ridership and revenues as average to that of one year ago. Mr. Mancuso also reported the expense to revenue ratio is currently in line with the average for the year. Ms. Wyly asked if the suggestions and complaints from the November report had been addressed. Mr. Mancuso reported the suggestion was to add a shelter at the Moseley Drive location. Mr. Mancuso stated the shelter will be installed based on the ridership at that location. Mr. Mancuso also reported the complaints regarding the driver and "other" category had been addressed as well.

Ms. Wyly addressed the Commission with accolades for the accomplishments of the members of the Commission as well as City staff and bus drivers.

**ADJOURNMENT:** There being no further business to conduct, Mr. Alford made a motion to adjourn the meeting. Ms. Faison seconded the motion. The motion passed unanimously and the meeting adjourned. The next meeting is scheduled for February 18, 2015 at 9:15 a.m. in the Public Works Conference Room.

Respectfully submitted,

Amanda Braddy, Interim Secretary  
Public Transportation & Parking Commission

# **ATTACHMENT B**

## **GREAT Monthly Report**

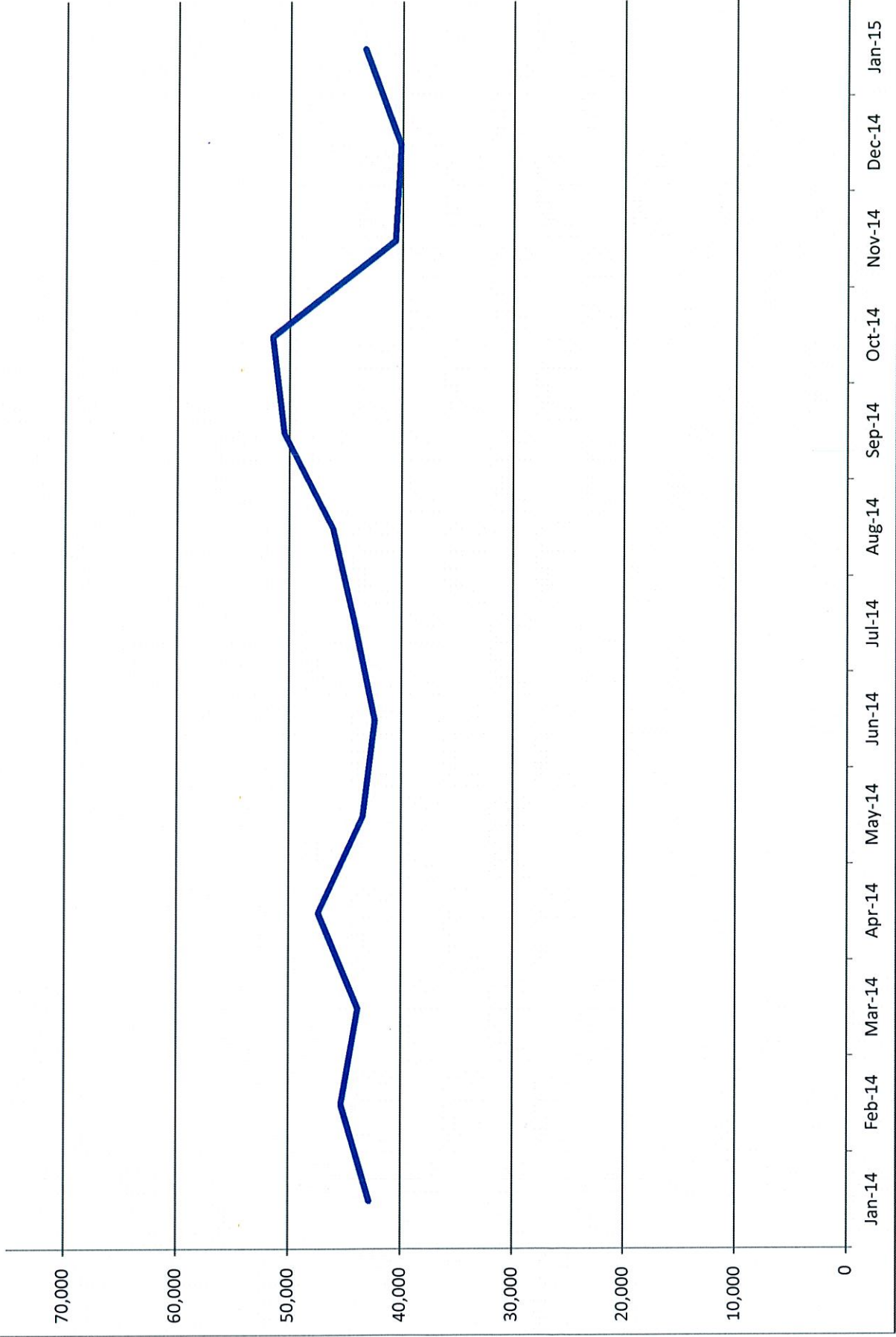
January 2015  
&  
February 2015

**GREENVILLE AREA TRANSIT  
JANUARY 2015 DATA REPORT**

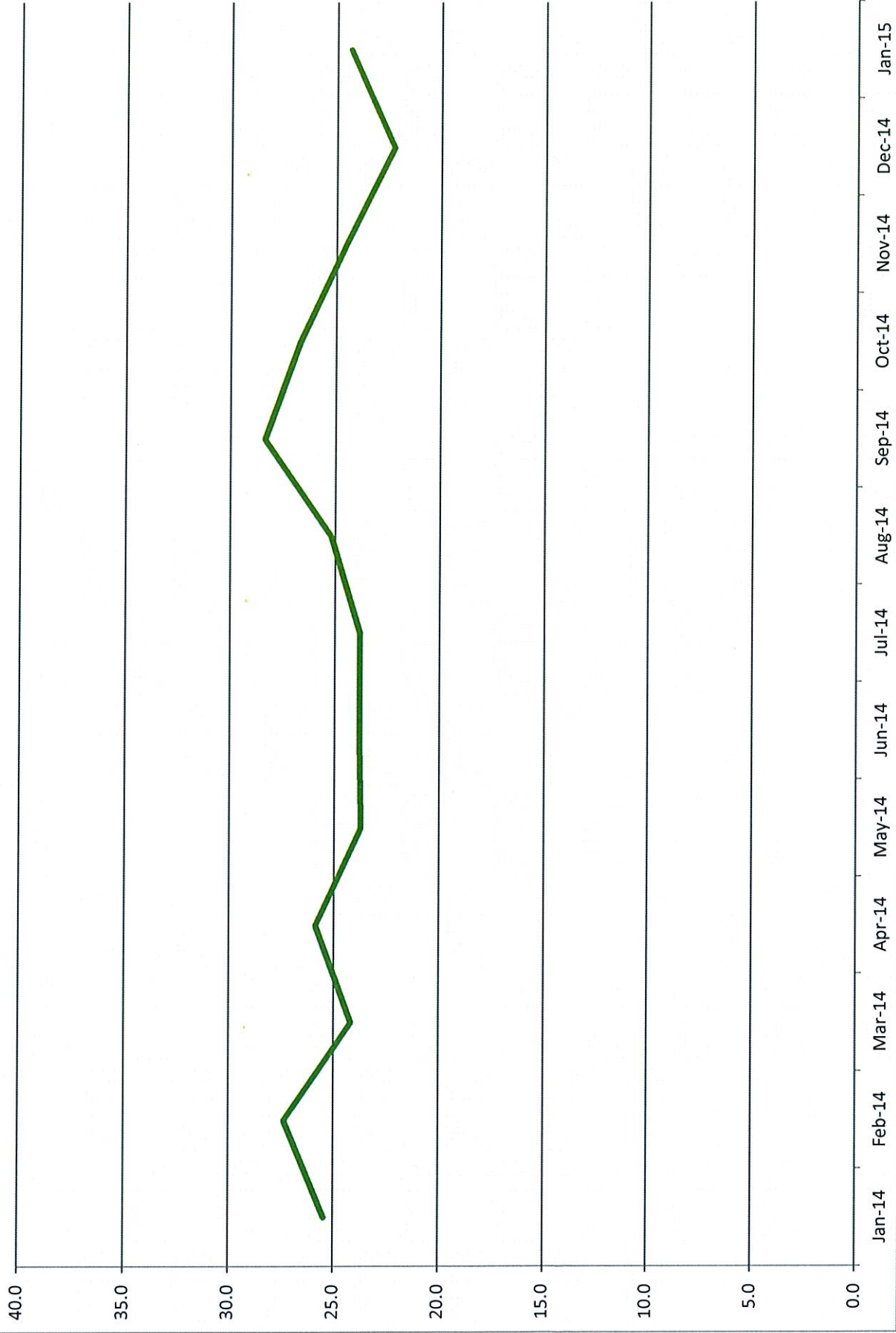
	January 2015	January 2014	YTD FY 2015	YTD FY 2014
<b>PASSENGERS</b>				
GREAT Trips	43,337	42,744	316,161	322,899
Paratransit Trips	963	1,225	7,078	8,050
Subtotal	44,300	43,969	323,239	330,949
Tour Bus Trips	0	0	0	162
Total	44,300	43,969	323,239	331,111
PATS/GREAT Connector	227	284	1,781	2,307
<b>DAYS OF SERVICE</b>				
Passengers Per Day	26	24	180	178
	1,704	1,832	1,796	1,859
<b>HOURS OF SERVICE</b>				
Passengers Per Hour	1,782	1,680	12,636	12,558
	24.9	26.2	25.6	26.4
<b>MILES OF SERVICE</b>				
Passengers Per Mile	24,182	22,802	171,504	170,451
	1.8	1.9	1.9	1.9

	Month 2015		YTD 2015		YTD \$ Variance	YTD % Actual vs Budget
	Actual	Budget	Actual	Budget		
<b>FIXED ROUTE SERVICE ONLY</b>						
TOTAL EXPENSES	\$ 264,531.06	\$ 209,959.92	\$ 1,205,540.41	\$ 1,469,719.42	\$ (264,179.01)	47.8%
TOTAL REVENUE	\$ 33,746.30	\$ 30,718.08	\$ 201,605.23	\$ 215,026.58	\$ (13,421.35)	54.7%
<b>NET COST</b>	\$ 230,784.76	\$ 179,241.83	\$ 1,003,935.18	\$ 1,254,692.83	\$ (250,757.65)	87.2%
Net Cost Per Passenger	\$ 5.33	\$ 3.98	\$ 3.18	\$ 3.98	\$ (0.81)	
Net Cost Per Hour	\$ 129.51	\$ 99.52	\$ 79.45	\$ 99.52	\$ (20.07)	
Net Cost Per Mile	\$ 9.54	\$ 7.33	\$ 5.85	\$ 7.33	\$ (1.48)	

# Total Passengers

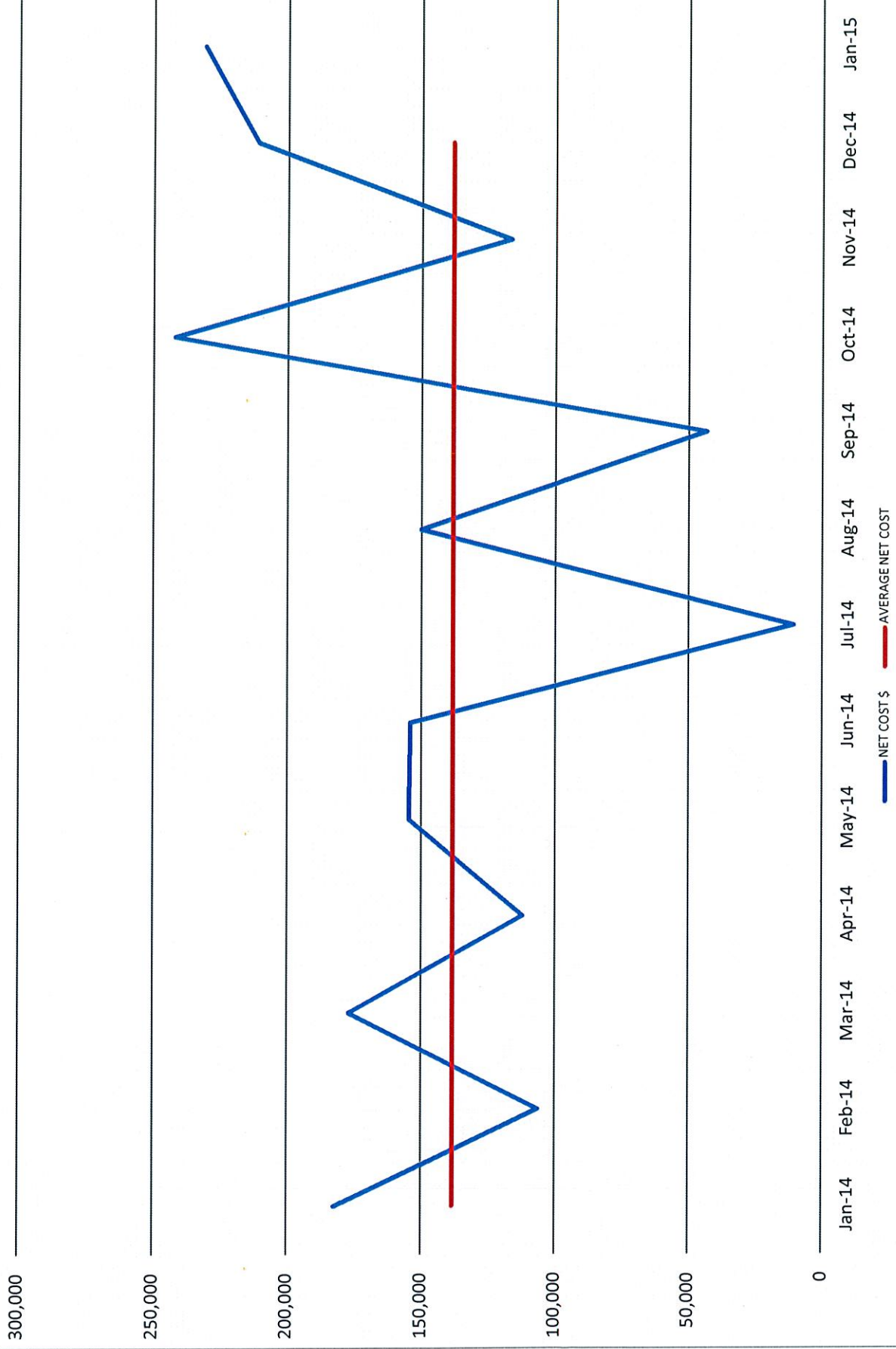


# Passengers / Hour





# Net Cost



**GREAT**  
**SUGGESTIONS, COMMENDATIONS, COMPLAINTS**  
Jan-15

	CODE	QUANTITY
SUGGESTIONS:		
Route	S1	0
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	0
		<hr/>
		0

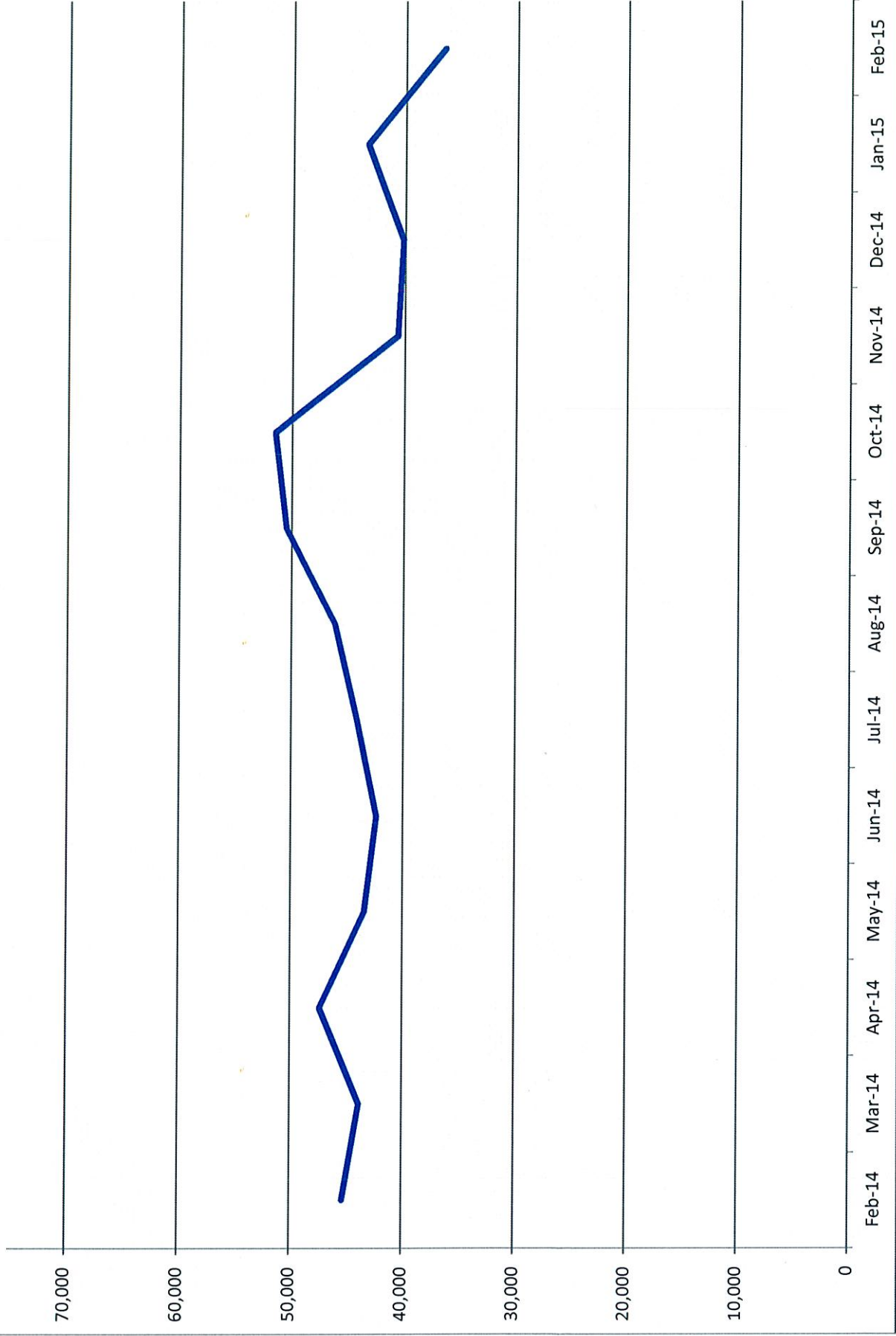
COMMENDATIONS:		
Driver	P1	0
Other	P2	0
		<hr/>
		0

COMPLAINTS:		
Route	C1	0
Schedule	C2	0
Bus Stop	C3	0
Shelter	C4	0
Driver	C5	4
Other	C6	0
		<hr/>
		4

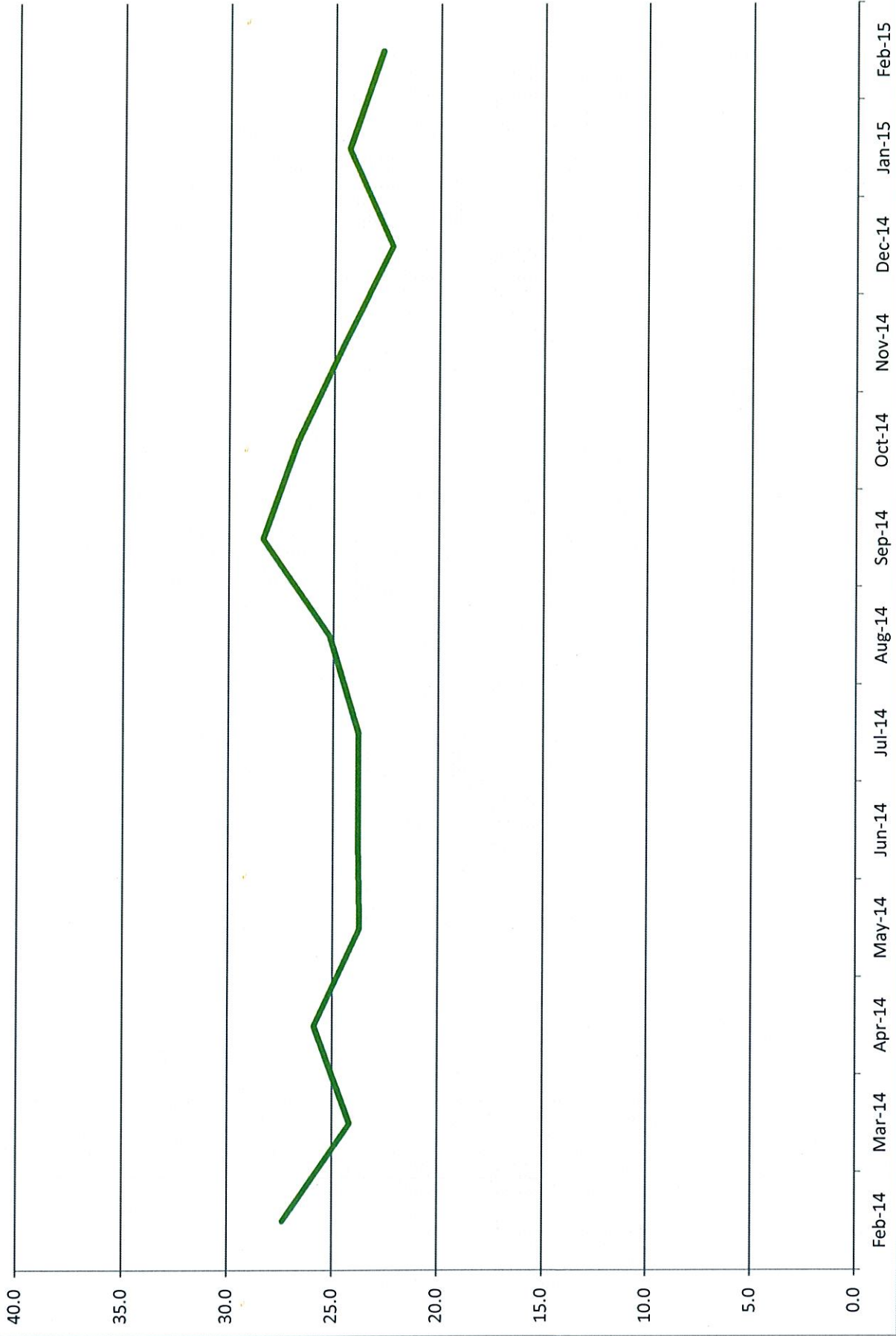
**GREENVILLE AREA TRANSIT  
FEBRUARY 2015 DATA REPORT**

	February 2015	February 2014	YTD FY 2015	YTD FY 2014	
<b>PASSENGERS</b>					
GREAT Trips	36,464	45,280	352,625	368,179	
Paratransit Trips	819	1,307	7,897	9,357	
Subtotal	37,283	46,587	360,522	377,536	
Tour Bus Trips	0	0	0	162	
Total	37,283	46,587	360,522	377,698	
PATS/GREAT Connector	188	328	1,969	2,635	
<b>DAYS OF SERVICE</b>					
Passengers Per Day	23	24	203	202	
	1,621	1,941	1,776	1,869	
<b>HOURS OF SERVICE</b>					
Passengers Per Hour	1,605	1,656	14,241	14,214	
	23.2	28.1	25.3	26.6	
<b>MILES OF SERVICE</b>					
Passengers Per Mile	21,783	22,482	193,287	192,933	
	1.7	2.1	1.9	2.0	
<b>FIXED ROUTE SERVICE ONLY</b>					
	Month 2015	Month 2015	YTD 2015	YTD 2015	YTD %
	Actual	Budget	Actual	Budget	Actual vs Budget
<b>TOTAL EXPENSES</b>	\$ 83,423.46	\$ 209,959.92	\$ 1,288,963.87	\$ 1,679,679.33	\$ (390,715.46) 50.9% 66.7%
<b>TOTAL REVENUE</b>	\$ 22,941.95	\$ 30,718.08	\$ 224,547.18	\$ 245,744.67	\$ (21,197.49) 60.9% 66.7%
<b>NET COST</b>	\$ 60,481.51	\$ 179,241.83	\$ 1,064,416.69	\$ 1,433,934.67	\$ (369,517.98) 49.2% 66.7%
Net Cost Per Passenger	\$ 1.66	\$ 3.98	\$ 3.02	\$ 3.98	\$ (0.96)
Net Cost Per Hour	\$ 37.68	\$ 99.52	\$ 74.74	\$ 99.52	\$ (24.78)
Net Cost Per Mile	\$ 2.78	\$ 7.33	\$ 5.51	\$ 7.33	\$ (1.83)

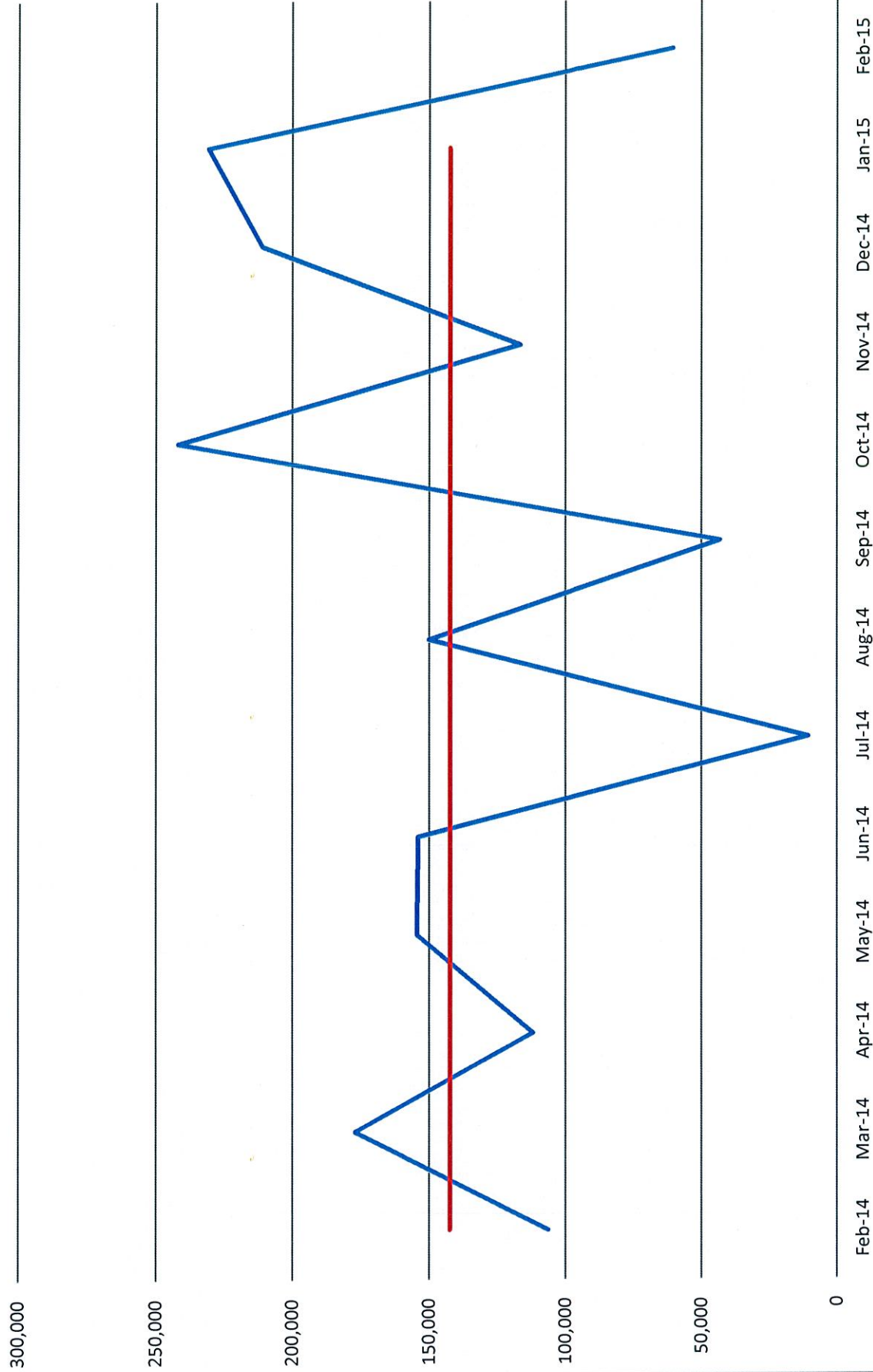
# Total Passengers



# Passengers / Hour



# Net Cost



NET COST \$ AVERAGE NET COST

GREAT  
SUGGESTIONS, COMMENDATIONS, COMPLAINTS  
Feb-15

	CODE	QUANTITY
SUGGESTIONS:		
Route	S1	0
Schedule	S2	0
Bus Stop	S3	0
Shelter	S4	0
		<hr/>
		0

COMMENDATIONS:		
Driver	P1	0
Other	P2	0
		<hr/>
		0

COMPLAINTS:		
Route	C1	0
Schedule	C2	0
Bus Stop	C3	0
Shelter	C4	0
Driver	C5	2
Other	C6	0
		<hr/>
		2