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Neighborhood Advisory Board MINUTES

Thurs. Jan. 15, 2015 @ 6:00PM
City Hall Conf. Rm. 337

200 West Fifth Street
Greenville, NC 27835-7207

BOARD MEMBERS PRESENT:

Members present are denoted by an "*" and members absent are denoted by an "x".

NAME	DISTRICT
Carolyn Glast *	1
Betty Hines *	2
Ann Maxwell *	3
Blythe Tennent, Vice Chair x	4
Sharon Stang, *	5

NAME	DISTRICT
Kim Carney *	1
David Douglas *	2
Laura McKenna x	3
Caroline Doherty *	4
Brenda Diggs, Chair *	5

District #3, Vince Bellis, Alternate board member sat in for absent board member Laura McKenna

Community Development Department: Tiana Keith, and Gwen Turnage; City Councilmember Rick Smiley

- 1) **Call to order** - Brenda Diggs, Chair
- 2) **Roll Call** - A quorum was established
- 3) **APPROVAL OF THE JANUARY 15, 2015 AGENDA**
Motion: Caroline Doherty **Second:** Ann Maxwell
Motion Passed
- 4) **APPROVAL OF THE NOVEMBER 20, 2014 MINUTES**
Motion: Caroline Doherty **Second:** Carolyn Glast
Motion Passed

Motion was passed for the November 20, 2014 minutes with an amendment to "Staff Report" section to include the word "Red".

Bullet #1: NAB is invited to attend the American Red Cross ceremony December 1st @9:00am.

5) Old Business

A. Symposium Award Discussion

The board discussed awards to be given for the 2015 Symposium and distribution of knowledge to the general public about the awards. NAB awards were distributed to everyone for them to share with neighbors, colleagues and friends. The committee working jointly with City staff will begin to distribute award criteria, and nomination forms. The awards for nomination are; (1) Good Neighbor Award (2) Neighborhood Excellence Award (3) Neighborhood Safety Award, and (4) Neighborhood Improvement Award. A onetime award called "Neighborhood Landlord" award for 2015.

B. Handbook Update

The handbook was reviewed by the NAB and Alternate Members at two special call meetings. The first meeting was held December 16, 2014 and the second meeting was held January 6, 2015. Both members and alternate members provided their suggested changes with additions and deletions to the handbook. Staff will submit changes to Merrill Flood, Director of Community Development for his review and approval. Discussions in the section not completed are listed below.

- Neighborhood Improvement / Beautification Award – Change the award to read "The Neighborhood Improvement Award". Delete the word "beautification" from the title of this award. The CAC (Community Appearance Committee) provides a similar award called the Beautification Award. There were concerns that the two awards would be a replica.
- Changes to the "**Selection Committee Members**" section -
Delete the verbiage as indicated below.
 - "The Selection committee members are chosen each year by the entities they represent."Add a new verbiage to read as indicated below:
 - "The Liaison Ombudsman or the appropriate staff would convene the selection committee. The committee will consist of three of the representatives of the entities listed below."

C. District One Meeting

District #1 residents will host the Neighborhood Advisory Board (NAB) meeting on Thursday, February 19, 2015 @ 6:00 pm in Greenfield Terrace subdivision at the Barnes-Ebron-Taft Community Center, 401 Greenfield Blvd., Greenville, NC. City staff will be there to address neighborhood concerns in that district, to increase participation in their community, and plan for future development. The current flyer for distribution does not list the topic of interests. Topic of interest needs to be included on the flyer. Information will be included when flyers are mailed to liaisons on file, and placed on the scrolling announcement on GTV, the Greenville website, and by members placing flyers on doors in their communities. The community officer from Greenville Police Department will be in attendance. Everyone is invited to attend to discuss topic of interests in their neighborhood.

NAB members were asked to bring their posters for display from the last NAB symposium. An attraction video of neighborhoods is planned to be shown as people come in the building.

6) Committee Report – Caroline Doherty

A. Symposium Planning

- Symposium committee met Wednesday, January 14, 2015.
- Attendance included Brenda Diggs, Caroline Doherty, Misun Hur, Tiana Keith, and Jerry Weitz.
- Caroline went over the agenda for the symposium agenda and explained the role of those involved.
- A moderator for the event has not been chosen.
- Dr. Hur will create a documentary video for the symposium and is asking for those that want to be involved to contact her @ HURMI@ECU.EDU if you would like to be involved with the creation of this video.
- The conclusion of the video will include a brief segment of Dr. Weitz providing information for citizen participation in the planning process with the City of Greenville.
- Discussion had been made regarding distributing handouts for citizens to express their opinions in the planning process from beginning to the end.
- Staff will concur with the Community Development Director to confirm additional speakers at the symposium.

7) Other

A. Member/Liaison Reports Announcements

- A request for staff to include dates on materials distributed will be helpful with keeping up with items. This will assist with tracking documents distributed to board members.
- Misun Hur invites all NAB members to attend any of the 5 class sessions where her students will be working on the video. Class meets at Brewster D-208 from 11:00 to 11:50am for all but the one session of filming in the Council Chamber. For more information on the time and parking passes contact Misun @ hurmi@ecu.edu
- TRUNA is having a Home and Garden tour on May 30, 2015. Homes within the neighborhood will be featured that were renovated by homeowners. Tickets for more information contact Ann Maxwell @ annmax63@gmail.com
- Girl's Scout cookies will be available Saturday, January 17, 2015. Contact Caroline Doherty @ carob@mindspring.com for more information.
- Keller Williams Realty will be sponsoring "Yard of the Month" to any outstanding yard eligible. Location of nominees can be from Pitt, Edgecombe, Martin, Greene Nash and Beaufort counties. For more information please contact Dede Carney @ Dede@Dedecarney.com
- Betty Hines announced that Sharon Stang has joined her mentoring mission for young people. Sharon brings a dedicated commitment with a caring spirit to the young men and girls that participate.

B. Staff Report

- Parent's Council Student Leadership Scholars want to partner with NAB at their Community Day event to provide block cookouts in area neighborhoods.
- City Staff will be filming 6 Neighborhood Spotlight episodes this year. Staff needs to know which neighborhoods are interested in participating. Contact Tiana Keith @ tkeith@greenvillenc.gov for additional information.

8) Public Comments - Limit 3 minutes each

THREE (3) MINUTES ALLOTTED PER SPEAKER

FIFTEEN (15) MINUTES ALLOTTED FOR THE PUBLIC COMMENT PERIOD

9) ADJOURN

MOTION TO ADJOURN

Motion: Caroline Doherty **Second:** Carolyn Glast

Having no further business, the meeting adjourned at 7:35PM.

Respectfully submitted,



Tiana Keith, Neighborhood Liaison Ombudsman