



T.A. LOVING COMPANY  
Construction Services



919.734.8400  
P.O. Drawer 919  
Goldsboro, NC 27533  
www.taloving.com



## MEETING MINUTES No. OAC 012

**PROJECT TITLE:** Greenville Convention Center  
**LOCATON:** GCC Conference Room @ 9:00 am

**MEETING DATE:** 05-05-15  
**SUBJECT:** OAC Meeting -012

Agenda is attached for your reference. Additional comments noted below.

Meeting was originally scheduled for May 1, 2015 and changed to May 5<sup>th</sup>.

### Section 1: Safety Report

1. No accidents

### Section 2: Executive Summary

#### Gallery:

- Hajjar has been put on notice. If they cannot do work, TA Loving will hire another subcontractor to complete the work.
- Talking with Allied Fire Sprinkler and asked them to focus on Exhibit Hall when we have days that we can work; we will then fall to corridors.

#### Corridors:

#### Lobby:

- Ray is checking on two grilles above restroom that may not be needed and can be removed.
- Dixie – paint in Lobby. Rhesa noted that Dixie can paint in Lobby this Thursday and Friday.

#### Addition:

- We hope to be dried in by the middle of next week.
- Once dried in, we will cover windows with plastic and begin topping out walls.
- Once dried in, interior electrical can begin.

#### Exterior:

- After brick on east face, we will install roof leaders and then we can begin forming sidewalks.

### Section 3: Financial Summary

#### Project Finance Overview:

- No change orders

#### Allowance & Contingency Log:

- There is no contingency to speak of; only \$847.00.
- **T.A. Loving** will prepare a detailed report for the Fire Pump expenses for Scott Godefroy to present to the City Council which meets the early part of June.



T.A. LOVING COMPANY  
Construction Services



919.734.8400  
P.O. Drawer 919  
Goldsboro, NC 27533  
www.taloving.com



- Allowance 1 – Decorative Wave Panel: Glass Tech is waiting on delivery of material. **TA Loving** will check to see if they have been given a ship date for material.
- Allowance 3 – Data System: This is current to date; there will be forthcoming invoices.
- Allowance 4 – GUC: We have not received invoice from GUC.
- Allowance 7 – Furniture: Rhesa will need all of this allowance for furniture.

#### Section 4: Schedule

- Revised schedule with data date of 04-23-15 was reviewed.
- Red lines shows critical path for the addition.
- Addition work is going good. We are on track for the completion date of July 10-15, 2015.
- **TA Loving** will submit report to Scott for weather issues.
- As you know, Pitt Electric filed Chapter 11. TA Loving has taken over purchasing of RTU's and ERV; Pitt Electric will install all equipment. Pitt Electric has committed to working with us.
- West bathroom materials will be on site when we begin; work will not be drawn out as with main Lobby bathrooms.
- Tifton Builders will be doing the pergola.
- Superior Concrete will do layout for canopy this Thursday.
- After wood blocking is installed for interior storefront, Glass Tech can field measure.
- Guaranteed dimensions for the front exterior were given to Glass Tech so this folding wall could begin.
- Prior to installation of wave wall in lobby, new lighting to be installed and there will be some sheetrock demo. **TA Loving** to measure and check to make sure we have enough material on hand for this work.
- Doors have shipped and should be on site soon.
- Hajjar has a lot of work to do: bathrooms, panel in corridor, bulkheads, etc.

#### Section 5: New Issues

- GCC has an event coming up June 11<sup>th</sup> and would like to be able to use the new corridor in the addition for access to and from the Hilton. **T.A. Loving** will check with AHJ to see if this will be feasible.
- Watson, Rhesa and Ray will look at plans and then walk the addition to see if they are OK with the receptacle locations on Thursday of this week.
- Scott Godefroy asked that the front entrance be cleaned up and fence erected and reset in good condition,
- **Greenville Convention Center** to review the keying schedule. It was noted that originally Glass Tech ordered cylinders for Doors 104A and 104B and would require another master key. T.A. Loving has asked that C.H. Edwards order two additional cylinders for these doors and key to matching the other exterior doors in the addition.



T.A. LOVING COMPANY  
Construction Services



919.734.8400  
P.O. Drawer 919  
Goldsboro, NC 27533  
www.taloving.com



- Rhesa asked if we could install the new aluminum door and frame for Studio A. She cannot use that room currently. **T.A. Loving** will check with Glass Tech and get them to field measure this week.
- **T.A. Loving** will have a rep come by to talk with Rhesa about installing some type of film on the glass to the Emerald Room.
- **T.A. Loving** is trying to set up a meeting with Atlantec Engineers and Watson/Lutron on Tuesday, May 12<sup>th</sup> to try and resolve the dimming issue in the Exhibit Hall (cannot get lights to dim low enough).

From the first meeting, we have found that Panel 8 is bad and Panel 16 has several issues. If we use emergency lighting and premium ballast, we think we can get lights to dim to acceptable standards. Standard ballast will dim to about 10% and premium ballast will dim to 1%. GCC is not getting new panels in the rooms or the rear hall. Existing panel is good but is limited to what can be expanded in the future.

T.A. Loving will have **Watson** prepare a price for the Emergency Lighting Plan.

Colored LED's are dimmable to 5%.

- T.A.Loving is working with OCA and Watson to come up with light fixture for the Emerald Rooms.
- Where do we stand on countertop for front office? If Hajjar cannot install now, **TA Loving** will provide a painted wood top.

The next meeting will be Monday, May 18, 2015 at 9:00 a.m. at Greenville Convention Center.

Attendee: See attached Sign-In Sheet.

**Prepared by:** T. A. Loving Company

If you find a discrepancy or omission, please let me know immediately.

Signed: *Judy Harrell*  
Judy Harrell

Date: 05-05-15

# Greenville Convention Center

## Renovation and Addition



Construction Managers Monthly Report #012

5-5-15

Presented by:





**Safety Report**  
**May 5th, 2015**

PERIOD	REPORTABLE INCIDENCES	LOST TIME ACCIDENTS	COMMENTS
November 2014	0	0	
December 2014	0	0	
January 2015	0	0	
February 2015	0	0	
March 2015	1	1	Stud Framer injured his foot
April 2015	0	0	
May 2015	0	0	

## **Executive Summary**

### **May 5th, 2015**

---

#### **Gallery**

- All existing lights have been removed and new lights installed
- Lighting control coordination is currently underway
- Sprinkler heads have been dropped in D & E. C Section is currently underway
- Ceiling grid has been installed in area E. Area D will begin next week

#### **Corridors**

- Bulkheads and columns are being installed.
- Prepping of chair rail and base have begun.
- VWC will begin prior to ceiling changes

#### **Lobby**

- Support for 3-Form Chandelier has been installed
- Textured paint has been installed on all walls

#### **Addition**

- Structural Load Bearing walls are complete
- Structural Steel is complete
- Brick installation is underway
- Roofing installation is underway

**Project Finance Overview**  
**May 5th, 2015**

**Current Contract Status**

▪ Original Contract Amount	\$ 378,000.00
▪ Executed Change Orders	\$ 4,139,344.00
▪ Current Contract Amount	<u>\$ 4,517,344.00</u>

---

**Change Order Summary**

See following PCO Log for status of individual Pending Change Proposals. Totals are given below; please refer to the attached PCO Log for individual request details.

**Pending Change Proposal Request(s)**

- None Currently

**Approved Change Proposal Request(s)**

- |                                |                 |
|--------------------------------|-----------------|
| ▪ CO #001 – Construction Phase | \$ 4,139,344.00 |
|--------------------------------|-----------------|

**Critical Change Proposal/Change Order Issues**

- None Currently

**Potential Future Change Orders**

- Existing Toilet Fixtures

**Contingency and Allowance Log**

- See attached

T.A. Loving Company  
Greenville Convention Center  
**Allowance & Contingency Log**

	Original	Total Used	Remaining
Contingency	\$ 103,133.00	\$ 102,286.00	\$ 847.00
Allowance 1 - Fasteners for Wave Feature at Entrance	\$ 15,000.00	\$ -	\$ 15,000.00
Allowance 2 - Wood Treatments	\$ 32,000.00	\$ 32,000.00	\$ -
Allowance 3 - Data System	\$ 20,000.00	\$ 2,187.00	\$ 17,813.00
Allowance 4 - Relocate Existing Gas by GUC	\$ 9,000.00	\$ -	\$ 9,000.00
Allowance 5 - Lobby 3-form Feature	\$ 30,000.00	\$ 26,108.00	\$ 3,892.00
Allowance 6 - 3rd party testing	\$ 14,000.00	\$ 14,000.00	\$ -
Allowance 7 - Furniture	\$ 175,000.00	\$ -	\$ 175,000.00
<b>Totals:</b>	<b>\$ 398,133.00</b>	<b>\$ 176,581.00</b>	<b>\$ 221,552.00</b>



## Schedule Summary

### May 5<sup>th</sup> 2015

---

#### Notice to Proceed:

Contract Completion Date:	June 30 <sup>th</sup> , 2014
Number of Contract Time Extensions:	0
Number of Pending extensions (Weather):	15
Number of Pending extensions (scope):	0
Approved Time Extensions (Weather):	0
Approved Time Extensions (Scope):	0
Current Contract Completion Date:	June 30 <sup>th</sup> , 2014

#### Percent Complete:

By Time:	58%
By Requisition:	51%
By work in place:	50%

#### Activities Completed for Addition:

- Foundations
- Structural Steel
- Interior and Exterior Framing
- Exterior Sheathing

#### Activities in Progress for Addition

- Brick Veneer
- Roofing
- Roof Curb Installation
- MEP Hangers

#### Activities to start next period for Addition

- Sliding exterior door
- MEP Installations
- Interior Curtainwall Framing
- In-Wall Rough-in

#### Activities Completed for Renovation:

- Painting of existing North Lobby
- VWC / Mirrors / Sinks in existing bathrooms
- Lights in Gallery



**Activities in Progress for Renovation:**

- Sprinkler heads in Gallery
- Ceiling grid in Gallery
- Columns and Bulkheads in Corridors

**Activities to start next period for Renovation:**

- VWC in Corridors
- Ceiling demolition in Corridors
- Carpet installation in Corridors
- Disc installation in Galleries

## Job No. 2315

DATE: 05-05-15 @ 9:00 am (Changed from 05-01-15)

[illegible]