


PUBLIC WORKS

To: All Interested Bidders and plan holders
From: Lynn Raynor, PE 
RE: 2015 Street Resurfacing Project, Addendum #1
Date: July 6, 2015

The following items clarify, add to, delete from and/or otherwise change and supersede information previously issued to you in the Bid Documents for the above-referenced project. As such, said items shall be considered part of the contract and receipt of this addendum shall be acknowledged appropriately in the bid package. Please review the following items carefully and adjust your proposal accordingly.

Pre-bid Minutes and Clarifications

1. See Attachment 1, pre-bid meeting minutes, which as part of this addendum shall be considered part of the contract. Changes to bid items and quantities, if noted below, shall override references to the same noted in the pre-bid meeting minutes in Attachment 1.

Changes to Bid List:

1. The following streets will require the work to be completed at night or on Saturdays. See Attachment #1.
 - a. Beasley Drive
 - b. Medical Drive

Requests for additional information and/or clarification:

1. The note located at the top of page BF-8 should read "All streets marked with ** indicates street included in Alternate 1".


Any questions regarding this Addendum should be directed to Mr. Lynn Raynor, PE, at telephone 252-329-4620 or email at lraynor@greenvillenc.gov.

Attachment

cc: Kevin Mulligan, PE, Public Works Director
Scott Godefroy, PE, City Engineer
Ronnie Donley, Streets Superintendent
Craig A Midgett, EI, Civil Engineer I

Attachment 1

To: Pre-Bid Conference Attendees and Plan holders

From: Lynn Raynor, PE
City of Greenville PWD 

Subject: **2015 Street Resurfacing Project, Pre-bid Minutes**

Date: July 6, 2015

On Wednesday, June 24, 2015 at 10:00 a.m., a Pre-bid conference for the referenced project was held at the Public Works Department Conference Room at 1500 Beatty Street, Greenville, NC. Those in attendance were as follows:

Lynn Raynor - COG
Scott Godefroy - COG
Denisha Harris - COG
Craig Batchelor - Barnhill Contracting

The following items were discussed during the meeting.

Agenda

- 1) Welcome
 - a) Attendance Sheet
 - b) **Pre-bid conference not mandatory**
 - c) Introductions
- 2) Legal Requirements
 - a) Bonds/Insurance Certificates – Bid Bond, Payment/Performance Bonds/Insurance Certificate
 - i) MWBE Requirements/**submittal with Bids** – Ms. Harris reviewed MWBE requirements, including the City has separate goals: MBE 10% and WBE 6%. All MWBE subcontractors must be HUB certified. For assistance or more information, contact Denisha Harris at 252-329-4862.
- 3) Project Data
 - a) Description – The Street Resurfacing work will consist of full and edge milling of approximately 42,160 square yards of existing asphalt pavement, placing approximately 7,520 tons of Asphalt Concrete Surface Course, Type S 9.5B, 4,620 tons of Asphalt Concrete Base repairs/patching, ADA improvements, and making necessary adjustments to valves and manholes. The Project also includes the placement of thermoplastic pavement markings on several streets as well as signal loop modifications/replacement with associated equipment. The Contractor will install improvements on City of Greenville and NCDOT Rights of Way and will be subject to their associated standards and specifications. A portion of the work must be performed at night.
 - b) Liquidated Damages - **\$500/day.**

- c) Contract Award – Lowest responsive responsible bidder. Lowest bidder will be required to provide references and financial records, which the City will check prior to moving forward with award. See page IB-1, paragraph (3) in the Instructions to Bidders.
- d) Contract Completion Time is **60 Calendar Days from Notice to Proceed date.**
- e) Contractor is responsible for any necessary surveying, including documentation of existing pavement markings prior to obliteration
- f) Working Hours:
 - i) Normal Working Hours are 8am-5pm. Bidders should bid the project for all work to be completed during these times due to the proximity to residences, except as noted below.
 - ii) PSP-1. Work on Beasley Drive and Medical Drive shall take place between the hours of 7pm and 7am, or on a Saturday mutually agreeable to the City and contractor.
- g) Contractor shall provide 48 hour notice to the City cancelling nighttime operations. Failure to provide this notice shall require the Contractor to reimburse the City for an 8-hour workday at the Inspector's pay rate, including fringe benefits, and shall be deducted on the next partial pay estimate. Exception to this shall be cancellation of nighttime work due to inclement weather as outlined in the contract documents. Hourly Inspector rate is \$40/hr.
- h) Traffic Control – reasonable access to residences and businesses must be maintained. Contractor will be required to provide traffic control plan/construction phasing for each street being resurfaced at the time of the pre-construction meeting.
- i) PSP – 2: Most streets have on-street parking for residents. Streets with on-street parking that are intended to be milled and resurfaced must be signed "No Parking" at least 72 hours in advance of work commencing. It will be the responsibility of the contractor to obtain and install these signs according to his schedule. Signs may be obtained from the City of Greenville Traffic Services Division.
- j) PSP – 5: for daytime operations, any placement of asphalt not started prior to 1pm shall be suspended for the day.
- k) PSP – 6: Public Relations. Contractor shall place "door knockers" at affected residences at least 24 hours in advance of paving operations.
- l) An addendum will be sent out with pre-bid minutes and any requests for information received.
 - i) Addendum completed July 6, 2015
- m) **Bid date –Friday, July 10, 2015 at 2:00 PM, 1500 Beatty St. Be sure to include all required documents with bids. (Bid Form, Bid Security, Non-Collusion Affidavit, E-verify Affidavit)**

- 4) Contact – Lynn Raynor, PE, CE II, 252-329-4620, lraynor@greenvillenc.gov
Denisha Harris, MWBE Coordinator, 252-329-4862, dharris@greenvillenc.gov

5) Questions

- a) Question: What is the anticipated Notice to Proceed?
 - i) "Begin Construction" goal is approximately the 1st week of September.